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Lisbon Maine Annual Town Report 2019

Lisbon, Me.

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Town of Lisbon

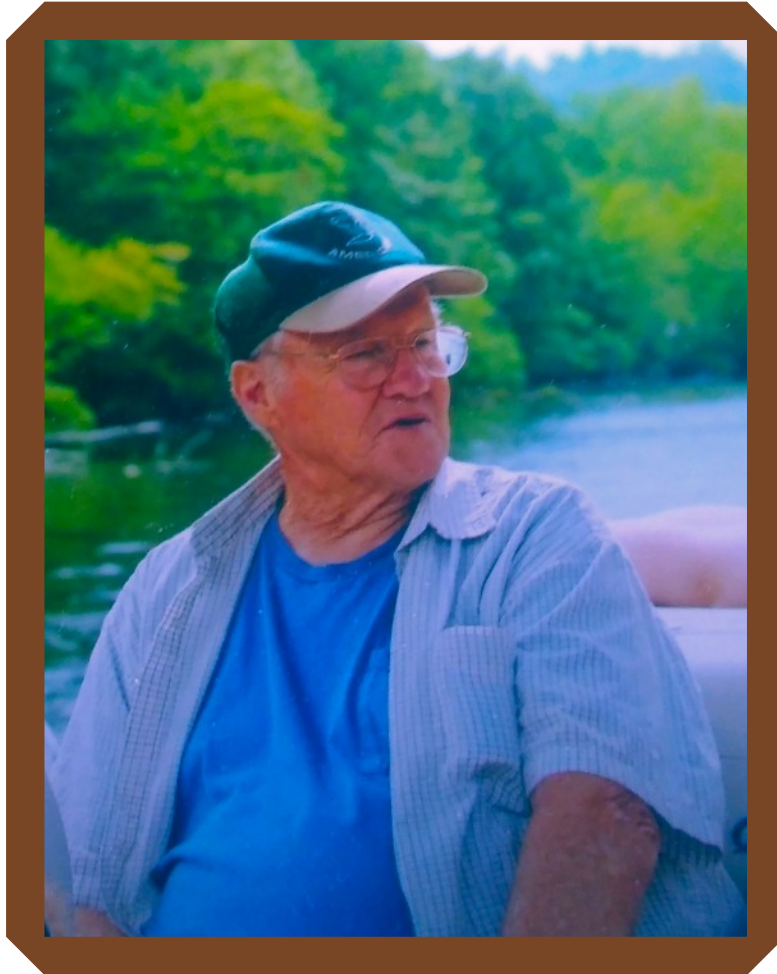
300 Lisbon Street
Lisbon ME 04250
www.lisbonme.org
353-3000

2018-2019



Annual Town Report

DEDICATION



Carroll Curtis 1933-2018

This year's report is being dedicated to Carroll Curtis. Carroll was well known in this community for providing friendly and proficient electrician services. He spent many hours working on Lisbon's ATV and snowmobile trails keeping them in great shape. He took the time to help his Riverside Club members whenever they called upon him. He enjoyed the club picnics, group rides, along with spending many hours outdoors fishing with family and friends in his free time. He attended many meetings serving our community on the Recreation Committee and Conservation Commission between 1996 to 2011. The Council and residents of Lisbon would like to express their gratitude to his family by dedicating this report to Carroll. We certainly miss him and know that he will be affectionately remembered by all who knew him.

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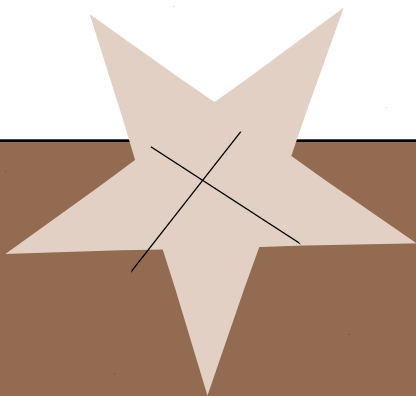
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TOWN OFFICE HOURS

**Monday – Friday
8:30 AM to 4:30 PM**

LIBRARY HOURS

Sunday Closed

**Monday 8:30 AM to 12:00 PM
Tuesday 8:30 AM to 7:00 PM
Wednesday 8:30 AM to 5:00 PM
Thursday 8:30 AM to 5:00 PM
Friday 8:30 AM to 5:00 PM
Saturday 8:30 AM to 2:00 PM**

TRANSFER STATION HOURS

Office Hours

**Monday - Friday
8:30 AM - 4:30 PM**

Fall & Winter

**Monday – Friday
7:00 AM to 3:30 PM**

**Spring & Summer
Monday - Thursday
6:00 AM to 4:00 PM**

COUNCIL



2019

First Row: Fernand Laroche, Jr., Allen Ward, Mark Lunt
Back Row: Christopher Brunelle, Kris Crawford, Kasie Kolbe, Normand Albert

Councilors At Large

Fern Laroche, Jr.

Chris Brunelle

Norman Albert, Chairman

Councilors District 1

Mark Lunt

Kasie Kolbe, Vice Chairman

Councilors District 2

Alan Ward

Kris Crawford, Vice Chairman (Resigned)

Council Report

January - December 2019

By Allen Ward, Chairman

During the 2019 calendar year, the Town Council made much progress on our list of goals we set for ourselves in the coming year as well as addressed the items listed below.

- Town Buildings: Pole Roof Over Entrance \$ 31,700
- Public Works: Skid Steer Purchase \$ 50,000
- Public Works: Wheeler Truck/Dump Body/Attachments \$210,358
- Solid Waste: Trash Trailer 50% \$ 50,000
- Council amended the land use chart to include Medical Marijuana Establishments upon a conditional use permit by the Planning Board. Council also enacted a medical marijuana licensing ordinance as an emergency measure until a permanent ordinance goes into effect.
- Council held several workshops and budget meetings including one on subject of Solid Waste fees where much community input on the topic was received.
- The Town was successful in obtaining a \$3,750.00 Waste Diversion Grant to help fund the start-up of a composting station. The compost station has been a huge success and participation has far exceeded our expectations.
- The Council adopted or amended the following Ordinances:
 - Licensing of Medical Marijuana Establishments
 - Day Care Changes
 - Solid Waste Transfer & Recycling
- The Town Report was Dedicated to Gina Mason
- Purchased 1 Canal Street (Worumbo Mill Lot).
- Council hosted an Employee Appreciation Day for Employees and their families at Beaver Park.
- 2019 Projects included the following:
 - Emergency Generator project completed (High School Gym-Emergency Shelter)
 - Ordered A new Pumper Fire Truck
 - Completed Lisbon Village Streetscapes project
 - Continued work on Sewer project
 - Underground Fuel Storage Tank-10 year extension
 - Hydraulic Lift Purchase
 - Library Reciprocal Borrowing Program
 - Town Buildings Repairs- Town Hall exterior and Public Works Salt Shed Roof
 - Mill Street Dam Removal
 - Completed Site Work for Graziano Park

Council Report

Continued

Town Council would like to thank the following businesses for their combined investment in our Town for their new, relocated, or expanded businesses. If we have forgotten anyone, we apologize.

- New/Relocated Businesses:

Grazi to Go
Lisbon Cannabis
Haggerty Realty
The Rusty Lantern
BBB Pharmaceutical Alternatives, LLC
207 Edibles
State Farm Insurance
Brewer's Barber Company
All Around Cleaning
D.T. Dionne Welding & Fabrication
Ian McKeage Detailed (Auto Detailing)
Safe Travels Transportation Service
Sweet Cakes Bakery

- Council recognized under Good News and Recognition the following over this session:

Lisbon High School Cheerleaders- Class C Southern Regional Championship
Lisbon Drama Club Class B One Act Play State Champions
Lisbon High School Baseball Class C State Champions
Spirit of America Award- Angela Shambarger
Lisbon High School Football Class D State Champions

- June & November Referendum Questions were approved as follows:

Consolidated Voting Districts-passed
Pinewoods Road Reconstruction \$1,500,000
Water Line Infrastructure Improvements \$6,000,000

- Council recognized the following Personnel Changes:

Leaving us were Tom Martin, Public Works Director, Lydia Colston, Finance Director, Tracey Steuber, Economic & Community Development Director. Joining us new were Randy Cyr, Public Works Director, Kayla Tierney, Finance Director, and Brett Richardson, the Economic & Community Development Director.

Retirees: James Field, Driver Operator; Bill Tapley, Detective Sgt.; Harry Moore, Sgt.; Anita Marenius, Library Circulation Aid.

Boards & Committees

If you are interested in joining a board or Committee you may obtain an application from our website at www.lisbonme.org or from the Town Manager's Office

For more Information contact the Town Manager's Office at (207)353-3000 Ext. 102

Town Council **Town Office - 7:00 PM** **1st & 3rd Tuesdays**

Christopher Brunelle	2019
Mark Lunt	2019
Kris Crawford	2019
Fernand Larochelle	2020
Normand Albert	2021
Kasie Kolbe	2021
Allen Ward	2021

School Committee **Town Office - 7:00 PM** **2nd & 4th Mondays**

Paula Jefferies	2019
Traci Austin	2019
Ross Cunningham	2020
Kathi Yergin	2021
Kimberly Labbe Poisson	2021

Assessment Review Board **Town Office - 7:00 PM** **As Needed**

Clyde Cavender	2019
Marie Hale	2019
Vacant	2020
Donald Fellows	2021
Miriam Morgan-Alexander	2021

Board of Appeals **Town Office - 7:00 PM** **3rd Mondays**

Christopher Rugullies	2019
Miriam Morgan-Alexander	2019
Shaun Carr	2019
Ben J. Smith	2020
Jesse Zack	2020
Lisa Ward	2021
Bruce Marshall	2021

Conservation Commission **Franks Restaurant - 6:00 PM** **3rd Tuesdays**

Annica McGuirk	2019
Richard Main	2019
Savanna Hagerthy	2020
Alan R. Seamans	2020
Richard Nadeau	2021
Carroll Curtis (passed)	2021
Vacant	2021
Chris Huston	2021

Ethics Panel **Town Office - 7:00 PM** **As Needed**

Vacant (School Appts)	2019
David Bowie, Chair	2020
Vacant Alt (School Appt)	2020
Jesse Zack (Council Appt)	2021
Vacant Alt (Council Appt)	2021

Library Governing Board **Library - 6:30 PM** **1st Wednesdays**

Jo-Jean Keller	2019
Richard Golden	2019
Hillary Kuhl	2020
Claire Paquette	2021
Michael Crosskill	2021

Lisbon Development Committee **Town Office - 7:00 PM** **3rd Tuesdays (7 Members & 4 Assoc)**

Fern Larochelle, Liaison	2019
Scott Hall	2020
Meridith Lord	2020
Chris Huston	2020
Dean Willey	2020
Donald Fellows	2021
Eric Metivier	2021
Cheryl Haggerty	2021
Alt Vacant	(2)2021 & (1) 2020

Boards & Committees

Continued

If you are interested in joining a board or Committee you may obtain an application from our website at www.lisbonme.org or from the Town Manager's Office

For more information contact the Town Manager's Office at (207)353-3000 Ext. 102

Planning Board

Town Office - 7:00 PM

2nd & 4th Thursdays

Eric Metivier, Associate	2018
Karin Paradis	2018
Scott Hall	2018
Curtis Lunt	2019
Donald Fellows	2019
William Kuhl, Associate	2019
Daniel Leeman	2020

Recreation Committee

MTM Center - 7:00 PM

1st Mondays

Lindsay Larochelle	2018
Heather Curtis, Alternate	2018
Tim Carville	2018
Katelyn Syphers	2019
William Kuhl	2019
Heather Duley	2019
Zach Schmoll	2020

Voter Registration Appeals Board

Town Office - 7:00 PM

As Needed

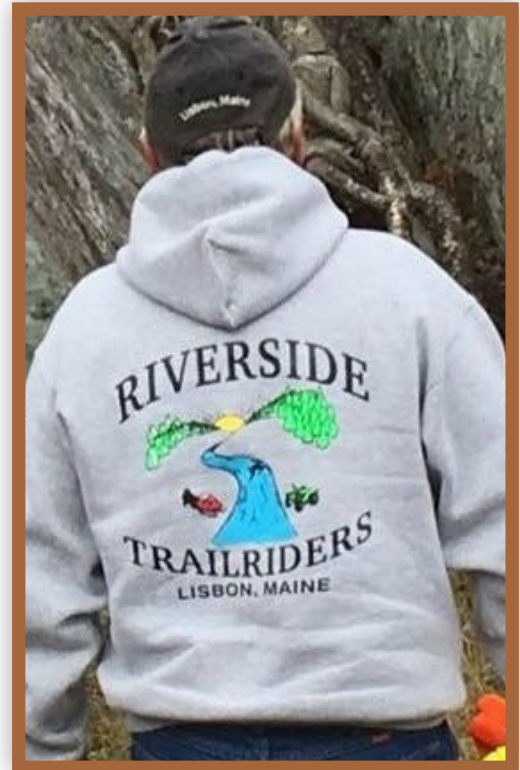
Kevin Kimball	Democrat
Garrett Mason	Republican
Vacant Alternate	Democrat
Vacant Alternate	Republican
Lisa Ward	Chair

Water Commission

Water Department - 5:30 PM

2nd Tuesdays

Marie Hale	2018
James Lemieux	2019
Roger Bickford	2020



Riverside Trail Riders' Member



U.S. & State House Directory

U.S. Senate

Senator Angus King

359 Dirksen Senate Office Building
Washington, D.C. 20510
Phone: (202) 224-5344

Augusta Office: (207) 622-8292

4 Gabriel Drive, Suite 3

Augusta, ME 04330

Email: www.king.senate.gov/contact

U. S. Senate

Senator Susan Collins

413 Dirksen Senate Office Building
Washington, DC 20510
Phone: (202) 224-2523

Lewiston Office: (207) 784-6969

55 Lisbon Street

Lewiston, ME 04240

Email: www.collins.senate.gov/contact

U.S. House of Representatives

Congressman Jared Golden

426 Canon House Office Building
Washington, DC 20515
Phone: (202) 225-6306

Lewiston Office: (207) 784-0768

124 Lisbon Street

PO Box 7108

Lewiston, Maine 04240

Email: jaredgoldenforcongress.com/co

Maine Senate

Senator Jeff Timberlake

3 State House Station
Augusta, ME 04333-0003

Phone: (207) 287-1505

State Message Phone: 800-423-6900

Augusta Office: (207) 622-8292

Augusta Fax: (207) 287-1527

Email: Jeffrey.Timberlake@legislature.maine.gov

House of Representatives

Representative Rick Mason

312 Ridge Road
Lisbon, ME 04250

Phone: (202) 225-6306

Residence: (207) 577-1001

State Message Phone: 800-423-2900

Clerk's Office: (207) 287-1400

Toll Free Message Ctr: 1-800-423-2900 or

TTY Line (207) 287-4469

Email: Richard.Mason@legislature.maine.gov

STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION AUGUSTA MAINE 04333-0001
PHONE: (207)287-3531 (Voice) 888-577-6690 (TTY)
FAX: (207) 287-1034 www.maine.gov

Dear Friends,

It was the highest honor of my life to take the oath of office to become Maine's 75th governor. Over the next three years, I will continue to do everything in my power to make Maine the safe, beautiful, prosperous state we all want for our children and grandchildren.

During my first year in office, I directed the implementation of the voter-approved Medicaid expansion, allowing over 40,000 Maine people to gain health care coverage. We added state-guaranteed protections for people with pre-existing conditions, passed a prescription drug reform package, and restored the Maine Drugs for the Elderly and Disabled program, covering an additional 1,800 seniors. And we continue to work on strategies to bring down the cost of health care for small businesses and others. I also signed an Executive Order directing my Administration to develop effective opioid prevention efforts in schools, make Narcan more available, increase medication assisted treatment, train recovery coaches, and expand drug courts.

Protecting Maine's environment and tackling climate change are key priorities of my Administration. I am committed to increasing Maine's Renewable Portfolio Standard to 80 percent by 2030; improving our modes of transportation; weatherizing homes and businesses; and reaching 100 percent renewable energy by 2050. By embracing the green technology of the future, we will reduce the impacts of climate change, create good-paying jobs, preserve clean air and water, and protect our state's farming, fishing, and forestry industries.

The biennial budget provided more revenue sharing, more homestead reimbursements, and more disaster assistance for towns – which all together will result in relief for property taxpayers. It invested \$115 million in education and school renovations, and we are working toward Pre-K for every 4-year-old, increasing post-high school options that result in a valued credential, and making sure that every able adult is working. Further, I, along with government agencies, small business owners, entrepreneurs, economists, and hard-working Mainers, developed a statewide economic development plan, the first in nearly 25 years. We will diversify our economy, empower innovators, and attract young, talented people to live, work, and raise their families here in Maine.

It is time for new, dynamic ideas that will change Maine for the better. I welcome your ideas. We are all in this together. We all want Maine to have a beautiful environment, healthy people, and prosperous communities.

Thank you,

Janet T. Mills
Governor



***Representative Rick Mason
2 State House Station
Augusta, ME 04333-0002
(207) 287-1440
TTY: (207) 287-4469***

***129th Legislature
State of Maine
Representing
District 56***

Dear Friends and Neighbors,

The 129th Legislature completed its first regular session last June 19. Governor Mills and solid Democrat majorities in the House and Senate produced a two-year state budget that is close to \$1 Billion more than former Governor Paul R. LePage's last budget. It is 11% higher and spends 99.995% of all available monies in order to avoid raising taxes this year, by relying on one-time monies that are not available in future years.

I have several concerns about this budget, its long-term impact on family budgets and on local property taxes. My chief concern is that by mandating \$40,000 minimum teacher salaries (a worthy goal), without providing enough money to help local school districts to pay for it, homeowners will ultimately see higher property taxes.

We all agree that local property taxes are already too high. Although I voted against the budget, I appreciate that my fellow Republicans on the Appropriations Committee were able to get some property tax relief in the budget. The budget allocates an additional \$75 million in property tax relief, some of which will go directly to homeowners by increasing the Homestead Exemption to \$25,000.

Republicans insisted on this type of tax relief because it goes directly to homeowners in the form of lower property tax bills. The budget also provides relief to nearly 13,000 low-income taxpayers, expanding eligibility for the Property Tax Fairness Credit.

I am committed to trying to prevent your taxes from going up. This is especially true now that the government is taking in record amounts of money because of the strong economy that is a result of conservative tax and fiscal policies.

I welcome your thoughts and suggestions on issues that matter to you. It is a honor and privilege to be your State Representative.

Rick Mason
State Representative
Lisbon Falls, ME 04252
(207) 577-1001

***Senator Jeff Timberlake
3 State House Station
Augusta, ME 04333-0003
(207) 287-1505***

***129th Legislature
Senate of Maine
Senate District 22***

A message from Senator Jeff Timberlake

Dear Friends and Neighbors:

Let me begin by thanking you for allowing me the privilege of serving you in the Maine Senate. I am honored that you have put your trust in me and can assure you I will continue to work tirelessly on your behalf.

Maine is in the midst of one of the greatest periods of prosperity in its history and has led the nation in a number of economic categories over the last several years. Employment is at record low levels, wages are up, and state government has had seven straight years of surpluses. The number of children living in poverty is in a steep decline, and Maine now leads the nation in equality for women in the workplace and politics.

Though we have accomplished a great deal in the past year, there is still much more to be done. Maintaining the prosperity that you have built over the last several years tops the list. We can do this by holding the line on government spending, doing our best to stay out of the way of local businesses so that they can thrive as a result of their own hard work, and making sure that government is the most fiscally responsible steward of your tax dollars. These will be a few of my priorities this coming year.

Again, thank you for electing me to serve you in the State Senate. The 129th Legislature certainly has a great deal more work to do; but I believe that if we come together, there is nothing we can not accomplish. Feel free to contact me at 287-1505 or Jeffrey.[Timberlake@ legislature.maine.gov](mailto:Jeffrey.Timberlake@legislature.maine.gov) if you have comments, questions or if you would like assistance in navigating our state's bureaucracy.

Sincerely,

Jeff Timberlake
State Senator

2019 Spirit of America Award Presented to Angela Shambarger



The 2019 Lisbon, Maine Spirit of America Foundation Tribute honors Angela Shambarger for commendable community service. The Council recognized Angela for being well known throughout Lisbon for her fifteen years of commitment and her dedication to so many Lisbon organizations benefitting the Lisbon School District.

Angela was a member of the Lisbon Community School PTO for nine years, serving as its President from 2009 to 2014. She was a member of the Phillip W. Sugg Middle School Parent Action Group for six years and its President for four years. She was instrumental in creating a new fundraising process for the school and was part of the planning team, which forged the collaboration with the Ripple Effect Leadership Program for students. She was part of the planning team that received 501C3 non-profit status for the parent-teacher organizations and formed LCSPTO, Inc. allowing the individual groups to share the status and resources. The combined fundraising efforts of these organizations has raised tens of thousands of dollars to directly benefit the students of Lisbon. Under her leadership and the board, this group assumed the responsibility for training volunteers in the Lisbon School District.



Angela was the volunteer Cross Country Travel Coach for the middle school for six years. She has been a member of the Lisbon School District Planning team since 2012. She is a founding member of the Lisbon Performing Arts Center Initiative and current president as it works with the Lisbon School District and community to renovate the Lisbon High School performing arts space. She is also an active member in the Lisbon High School Athletic and Music Boosters and volunteers for other town initiatives as the need arises.

The Town Council and School Committee recognized Angela Shambarger on February 19, 2019 for her admirable achievements and honors, which she has instilled upon this community receiving the 2019 Lisbon Spirit of America Foundation Tribute.

Town Manager's Report

By Diane Barnes

To the Lisbon Town Council and the Citizens of Lisbon,

It is with great pleasure that I present to you the Annual Report for the Town of Lisbon, Fiscal Year ending June 30, 2019. The purpose of the Annual Report is to inform the citizens of Lisbon on the financial condition of the town and to report noteworthy highlights from each of the Town's Departments for FY 2019.

The financial position of the Town of Lisbon remained strong during FY 19. Economic improvement is expected to continue into the second half of 2020 as retail, housing, and public revenue sectors show signs of growth. Stability in real estate and personal property tax, and excise taxes are expected to continue. Lisbon's unassigned fund balance remains strong and every effort is made to utilize a portion of the unassigned for capital needs.

The Transmittal Letter outlines management's responsibility and representations for the content of the report; a profile of the Town and the services of the Municipal Government; our Budgetary Controls and recommendations for improvement; external factors and demographic influences that have bearing on our financial position; and initiatives and accomplishments.

Management Discussion and Analysis MD&A is the Finance Director's analysis of the Town's financial activities based on currently known facts, decisions, or conditions. MD&A includes comparisons of the current year to the prior year based on the government-wide information. It provides an analysis of the government's overall financial position and results of operations to assist users in assessing whether the Town's financial position has improved or deteriorated as a result of the year's activities. In addition, it provides an analysis of significant changes that occur in funds and significant budget variances. It also describes capital asset and long-term debt activity during the year. MD&A concludes with a description of currently known facts, decisions, or conditions that are expected to have a significant effect on financial position or results of operations in the succeeding year.

The Statistical Section provides information on financial trends, information on revenue capacity, debt capacity, demographic and economic information, and various operating stats.

All our Department Heads continue to do an excellent job. I would also like to commend the staff for their hard work and dedication to this community. We have been able to maintain the service level with fewer people, work on our infrastructure, equipment replacement and continue to find ways to provide quality services.

The Town of Lisbon's overall economic outlook continues to improve especially in the Lisbon Falls downtown area with new businesses filling vacancies as well as business renovations. Now that our downtown area is thriving again, one of our goals is to address the parking issues in that area.

Lisbon continues to make strides through its vision of the Route 196 and Downtown Master Plans. During this past year, Lisbon purchased the former Graziano lot located at the intersection of Route 196/Village Street with plans to develop the lot into a park. Lisbon also purchased the former Worumbo Mill site (1 Canal Street) and is currently working on a plan to include much needed parking, green space, and future development options.

Town Manager's Report

Continued

Lisbon is also seeing new development in housing with the Kelly Park sub-division that include new multi-unit apartment complexes and new home lots, which began construction during the spring of 2017 and continues to be developed through 2019 and beyond.

The school department and the municipal government continue to work collaboratively together to develop firm partnerships. All of our municipal departments remain busy especially public works, police and fire. Our Library has expanded its selection of Adult & Children's programs last year with a combined attendance of (1,583). The Library's participation in the statewide MILS System ensured more efficient and progressive patron services. Patrons borrowed 1,945 items from other libraries and we sent (1,981) of our items to libraries throughout the State of Maine.

Our recreation programs continue to thrive and the MTM Community Center continues to grow and stay busy. Our Senior Citizens have numerous programs throughout the month and continue to take great trips. The athletic programs grow as does the fitness center.

I would like to thank all of the Town Councilors, municipal staff and volunteers for their continued hard work. The town of Lisbon is fortunate to have such a great team of individuals committed to working hard for our citizens and community. We will all continue to provide the best level of service at the lowest cost.



Above is
Lieutenant
Ryan McGee who was
promoted this year.



Above are Sergeants
Jason St. Pierre &
Jeff Picard who were
promoted this year.



On the right
we have a
Moxie Festival
Group Photo

Auditor's Report

RHR Smith & Company

Town Council
Town of Lisbon, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine, as of and for the year ended June 30, 2019 and the related notes to the financial statements, which collectively comprise the Town of Lisbon, Maine's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. The financial statements of the Town of Lisbon Water Department are presented as of December 31, 2018 and for the year then ended. This represents the year end for the Town of Lisbon Water Department. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Auditor's Report

Continued

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine as of June 30, 2019 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension and OPEB information on pages 4 through 15 and 91 through 104 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the Methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lisbon, Maine's basic financial statements. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part

Auditor's Report

Continued

200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2020, on our consideration of the Town of Lisbon, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Lisbon, Maine's internal control over financial reporting and compliance.

RHR Smith & Company

Buxton, Maine
March 31, 2020

Auditor's Report

STATEMENT C

TOWN OF LISBON, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2019

ASSETS	General Fund	Education Fund	Loan Program Fund	Treatment Plant Fund	School Capital Fund	Other Governmental Funds	Total Governmental Funds
Cash and cash equivalents	\$ 5,287,080	\$ 677,731	\$ 526,813	\$ -	\$ -	\$ 81,989	\$ 6,573,613
Investments	852,398	-	388,855	-	-	-	1,241,253
Accounts receivable (net of allowance for uncollectibles):							
Taxes	34,824	-	-	-	-	-	34,824
Liens	316,639	-	-	-	-	-	316,639
Other	272,046	-	-	360,243	-	-	632,289
Notes, net of allowance	-	-	347,420	-	-	-	347,420
Due from other governments	-	-	-	-	-	70,723	70,723
Prepaid items	18,797	-	-	-	-	-	18,797
Inventory	-	-	-	-	-	13,241	13,241
Due from other funds	283,890	1,237,545	-	1,043,633	31,775	1,721,476	4,318,319
TOTAL ASSETS	\$ 7,065,674	\$ 1,915,276	\$ 1,263,088	\$ 1,403,876	\$ 31,775	\$ 1,887,429	\$ 13,567,118
LIABILITIES							
Accounts payable	\$ 68,114	\$ 2,054	\$ -	\$ -	\$ -	\$ 56,299	\$ 126,467
Accrued payroll and related items	146,739	1,382,098	-	-	-	-	1,528,837
Due to other governments	19,340	-	-	-	-	-	19,340
Due to other funds	3,921,712	-	282,346	-	-	114,261	4,318,319
TOTAL LIABILITIES	\$ 4,155,905	\$ 1,384,152	\$ 282,346	\$ -	\$ -	\$ 170,560	\$ 5,992,963
DEFERRED INFLOWS OF RESOURCES							
Prepaid taxes	34,898	-	-	-	-	-	34,898
Deferred revenue - property taxes	234,609	-	-	-	-	-	234,609
TOTAL DEFERRED INFLOWS OF RESOURCES	\$ 269,507	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 269,507
FUND BALANCES							
Nonspendable - prepaid items, notes receivable, inventory and principal	18,797	-	347,420	-	-	14,359	380,576
Restricted	-	-	633,322	-	-	639,440	1,272,762
Committed	-	-	-	1,403,876	31,775	1,055,504	2,491,155
Assigned	103,445	118,211	-	-	-	32,692	254,348
Unassigned	2,518,020	412,913	-	-	-	(25,126)	2,905,807
TOTAL FUND BALANCES	\$ 2,640,262	\$ 531,124	\$ 980,742	\$ 1,403,876	\$ 31,775	\$ 1,716,869	\$ 7,304,648
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 7,065,674	\$ 1,915,276	\$ 1,263,088	\$ 1,403,876	\$ 31,775	\$ 1,887,429	\$ 13,567,118

See accompanying independent auditors' report and notes to financial statements.

Auditor's Report

STATEMENT E

TOWN OF LISBON, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2019

	General Fund	Education Fund	Loan Program Fund	Treatment Plant Fund	School Capital Fund	Other Governmental Funds	Total Governmental Funds
REVENUES							
Taxes:							
Property	\$ 13,045,879	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,045,879
In lieu of taxes	19,876	-	-	-	-	-	19,876
Excise	1,700,200	-	-	-	-	-	1,700,200
Licenses and permits	66,983	-	-	-	-	-	66,983
Intergovernmental	2,255,819	10,364,708	-	-	-	1,790,680	14,411,207
Investment income	61,336	-	-	-	-	10,363	71,699
Interest income	65,313	53,999	35,431	-	-	-	154,743
Charges for services	580,099	-	-	1,305,417	-	193,003	2,078,519
Other income	162,610	98,443	2,887	-	-	238,860	502,800
TOTAL REVENUES	17,958,115	10,517,150	38,318	1,305,417	-	2,232,906	32,051,906
EXPENDITURES							
Current:							
General government	1,627,685	-	-	-	-	201,536	1,829,221
Public safety	2,587,488	-	-	-	-	-	2,587,488
Public works	2,557,720	-	-	859,796	-	27,516	3,445,032
Public services	938,283	-	22,340	-	-	1,049,952	2,010,575
General assistance	44,979	-	-	-	-	-	44,979
Education	-	16,366,142	-	-	-	1,218,605	17,584,747
County tax	699,623	-	-	-	-	-	699,623
TIF	370,780	-	-	-	-	-	370,780
Unclassified	349,208	-	-	-	-	-	349,208
State of Maine on-behalf payments	-	838,643	-	-	-	-	838,643
Capital outlay	535,815	-	-	-	-	-	535,815
Debt service - Town	343,229	-	-	-	-	-	343,229
TOTAL EXPENDITURES	10,054,810	17,204,785	22,340	859,796	99,500	2,497,609	30,738,840
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	7,903,305	(6,687,635)	15,978	445,621	(99,500)	(264,703)	1,313,066
OTHER FINANCING SOURCES (USES)							
Transfers in	-	7,214,275	-	-	121,000	1,075,597	8,410,872
Transfers (out)	(8,065,104)	(121,000)	-	-	(39,768)	(185,000)	(8,410,872)
TOTAL OTHER FINANCING SOURCES (USES)	(8,065,104)	7,093,275	-	-	81,232	890,597	-
NET CHANGE IN FUND BALANCES	(161,799)	405,640	15,978	445,621	(18,268)	625,894	1,313,066
FUND BALANCES - JULY 1, RESTATED	2,802,061	125,484	964,764	958,255	50,043	1,090,975	5,991,582
FUND BALANCES - JUNE 30	\$ 2,640,262	\$ 531,124	\$ 980,742	\$ 1,403,876	\$ 31,775	\$ 1,716,869	\$ 7,304,648

See accompanying independent auditors' report and notes to financial statements.

Auditor's Report

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 3 - INTERFUND RECEIVABLES AND PAYABLES

Interfund balances at June 30, 2019 consisted of the following individual fund receivables and payables:

	Receivables (Due From)	Payables (Due To)
General Fund	\$ 283,890	\$ 3,921,712
Education Fund	1,237,545	-
Loan Program	-	282,346
Treatment Plant Fund	1,043,633	-
School Capital Fund	31,775	-
Nonmajor Special Revenue Funds	1,153,976	114,261
Nonmajor Capital Projects Funds	567,500	-
	<u>\$ 4,318,319</u>	<u>\$ 4,318,319</u>

NOTE 4 - CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended June 30, 2019:

	Balance 7/1/2018 (Restated)	Additions	Disposals	Balance 6/30/19
<u>Governmental activities:</u>				
Non-depreciated assets:				
Land	\$ 1,048,575	\$ -	\$ -	\$ 1,048,575
Construction in progress	-	874,206	-	874,206
	<u>1,048,575</u>	<u>874,206</u>	<u>-</u>	<u>1,922,781</u>
Depreciated assets:				
Land improvements	500,203	-	-	500,203
Buildings and improvements	31,336,858	-	-	31,336,858
Equipment and vehicles	8,759,508	102,612	-	8,862,120
Infrastructure	22,010,309	399,176	-	22,409,485
	<u>62,606,878</u>	<u>501,788</u>	<u>-</u>	<u>63,108,666</u>
Less: accumulated depreciation	(37,509,408)	(1,689,351)	-	(39,198,759)
	<u>25,097,470</u>	<u>(1,187,563)</u>	<u>-</u>	<u>23,909,907</u>
Net capital assets	<u>\$ 26,146,045</u>	<u>\$ (313,357)</u>	<u>\$ -</u>	<u>\$ 25,832,688</u>

Auditor's Report

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 4 - CAPITAL ASSETS (CONTINUED)

Current year depreciation:

General government	\$ 133,884
Education	687,037
Public safety	152,606
Public works including infrastructure	715,824
Total depreciation expenses	<u>\$ 1,689,351</u>

	Balance, 1/1/18	Additions	Disposals	Balance, 12/31/18
<u>Business-type activities:</u>				
Non-depreciated assets:				
Land	\$ 94,002	\$ -	\$ -	\$ 94,002
Construction in progress	49,178	5,443	(8,500)	46,121
	<u>143,180</u>	<u>5,443</u>	<u>(8,500)</u>	<u>140,123</u>
Depreciated assets:				
Structures and improvements	1,570,387	-	-	1,570,387
Wells and springs	220,805	-	-	220,805
Pumping equipment	579,001	4,000	(4,442)	578,559
Water treatment equipment	874,332	13,634	(8,500)	879,466
Reservoir	159,421	-	-	159,421
Mains	4,024,507	32,602	(1,000)	4,056,109
Services	550,123	16,975	(6,000)	561,098
Meters	301,871	18,061	(9,500)	310,432
Hydrants	323,503	-	-	323,503
Office furniture and fixtures	12,533	3,700	(2,786)	13,447
Transportation	81,973	44,950	-	126,923
Tools and shop equipment	22,748	9,610	(11,487)	20,871
Laboratory	4,347	-	-	4,347
Power operated equipment	41,120	-	-	41,120
Communications equipment	143,500	-	-	143,500
Miscellaneous equipment	14,740	-	-	14,740
	<u>8,924,911</u>	<u>143,532</u>	<u>(43,715)</u>	<u>9,024,728</u>
Less: accumulated depreciation	<u>(3,154,002)</u>	<u>(190,388)</u>	<u>43,715</u>	<u>(3,300,675)</u>
Net capital assets	<u>5,770,909</u>	<u>(46,856)</u>	<u>-</u>	<u>5,724,053</u>
Total net capital assets	<u>\$ 5,914,089</u>	<u>\$ (41,413)</u>	<u>\$ (8,500)</u>	<u>\$ 5,864,176</u>

Auditor's Report

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 5 - SHORT-TERM DEBT

The following is a summary of changes in short-term debt for the year ended June 30, 2019:

	Balance 7/1/18	Additions	Reductions	Balance 6/30/19
Bond anticipation note	\$ -	\$ 874,206	\$ -	\$ 874,206

On May 15, 2018, the Town issued a bond anticipation note for up to \$6,543,000 at a fixed interest rate of 2.90% through First National Bank in anticipation of a bond. The balance at June 30, 2019 was \$874,206 with additions anticipated in fiscal year 2020. The note is due to be paid with bond funds received in May of 2020 but was outstanding at the end of the fiscal year.

NOTE 6 - LONG-TERM DEBT

The following is a summary of changes in long-term debt for the year ended June 30, 2019:

	Balance 7/1/18	Additions	Reductions	Balance 6/30/19	Due Within One Year
<u>Governmental activities:</u>					
Bonds payable	\$ 13,101,433	\$ -	\$ (1,504,229)	\$ 11,597,204	\$ 1,505,685
Notes from direct borrowings payable	2,658,394	-	(411,406)	2,246,988	215,625
	<u>\$ 15,759,827</u>	<u>\$ -</u>	<u>\$ (1,915,635)</u>	<u>\$ 13,844,192</u>	<u>\$ 1,721,310</u>

	Balance, 1/1/18	Additions	Reductions	Balance, 12/31/18	Due within one year
<u>Business-type Activities:</u>					
Bonds payable	\$ 2,503,699	\$ -	\$ (251,260)	\$ 2,252,439	\$ 254,011

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TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019

NOTE 6 - LONG-TERM DEBT (CONTINUED)

The following is a summary of the outstanding bonds payable:

	Governmental Activities	
	Town	School
\$500,000 Bond issued July 2000. Interest is stated at a fixed rate of 1.00%, with varying annual principal installments. The bond is part of the intermediary relending loan program and will be retired with annual payments from the Loan Program Fund. Maturity in July 2026.	\$ 162,347	\$ -
\$12,899,710, 2004B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a fixed rate varying from 3.000% to 4.677% per annum. Annual principal installments are \$644,985.	-	3,869,916
\$368,000, 2005B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2020. Interest is charged at a fixed rate varying from 4.576% to 6.546% per annum. Annual principal installments range from \$12,855 to \$32,558.	63,784	-
\$350,000, 2004FR General Obligation Bond due in annual principal installments and semiannual interest installments through April 2024. Interest is charged at a fixed rate of 1.93% per annum. Annual principal installments are \$17,500.	87,500	-
\$500,000, 2005FR General Obligation Bond due in annual principal installments and semiannual interest installments through October 2025. Interest is charged at a fixed rate of 1.43% per annum. Annual principal installments are \$25,000.	175,000	-
\$540,000, 2006C General Obligation Bond due in annual principal installments and semiannual interest installments through November 2021. Interest is charged at a fixed rate varying from 1.80% to 6.25% per annum. Annual principal installments are \$36,000.	108,000	-
\$1,310,855, 2009B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2019. Interest is charged at a fixed rate varying from 2.726% to 5.580% per annum. Annual principal installments are \$131,085.	131,086	-

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TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 6 - LONG TERM DEBT (CONTINUED)

	Governmental Activities	
	Town	School
\$1,070,000, 2010R General Obligation Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a fixed rate varying from 3.36% to 5.75% per annum. Annual principal installments are \$102,000.	642,000	-
\$350,000, 2010R Qualified School Construction Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a fixed rate of 5.28% per annum. Annual principal installments are \$35,000.	-	70,000
\$270,000, 2011E General Obligation Bond due in annual principal installments and semiannual interest installments through November 2021. Interest is charged at a fixed rate varying from 0.5% to 5.5% per annum. Annual principal installments are \$27,000.	81,000	-
\$5,695,714, 2014B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2034. Interest is charged at a fixed rate varying from 0.430% to 3.786% per annum. Annual principal installments are \$284,786.	-	4,556,571
\$500,000, 2014B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a fixed rate varying from 0.43% to 2.65% per annum. Annual principal installments are \$50,000.	-	300,000
\$1,500,000, 2017B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2027. Interest is charged at a fixed rate varying from 1.263% to 2.710% per annum. Annual principal installments are \$150,000.	1,350,000	-
Total Bonds Payable - Governmental Activities	\$ 2,800,717	\$ 8,796,487

Auditor's Report

TOWN OF LISBON, MAINE

NOTE 6 - LONG TERM DEBT (CONTINUED)

	<u>Business-type Activities</u>
Bonds payable:	
Bond payable to Maine Municipal Bond Bank, due in annual principal and interest payments of \$174,937. Interest is charged at an annual rate of 2.05%. Maturity in 2024.	\$ 989,660
Bond payable to Maine Municipal Bond Bank, due in annual principal payments of \$19,650. Interest is charged at a varying annual rate from 3.0% to 5.0%. Maturity in 2025.	137,550
Bond payable to Maine Municipal Bond Bank, due in annual principal payments of \$48,500. Interest is charged at a varying annual rate from 4.01% to 5.75%. Maturity in 2030.	582,000
Bond payable to Maine Municipal Bond Bank, due in annual principal and interest payments of \$44,254. Interest is charged at a varying annual rate from 0.43% to 3.79%. Maturity in 2034.	<u>543,229</u>
Total bonds payable	<u><u>\$ 2,252,439</u></u>

In 2010, the Town issued a Series 2010R Public Improvement Qualified School Construction Bond for \$350,000. This bond is eligible for federal interest subsidy payments equal to 92.9% of the true interest cost of the bond as provided in the American Recovery and Reinvestment Act (ARRA) and the Hiring Incentives to Restore Employment (HIRE) Act.

Due to mandatory federal spending cuts that went into effect March 1, 2013 with sequestration, the federal interest subsidy payments are being adjusted downward. The current sequestration reduction rate is 7.3 percent and is subject to change at any time. The total financial impact to the Town is unknown.

The following is a summary of the outstanding notes from direct borrowings payable:

On February 9, 2017, the Town entered into a capital lease agreement with Androscoggin Bank for a 2017 Case front-end loader totaling \$167,725. The annual lease payments of principal and interest are \$59,125, at a fixed interest rate of 2.85%. Maturity in February 2020. The balance outstanding as of June 30, 2019 is \$57,486.

Auditor's Report

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 6 - LONG TERM DEBT (CONTINUED)

On December 15, 2014, the Town entered into a governmental Qualified Zone Academy Bond (QZAB) lease for \$858,737. This is a lease financing agreement that is secured by all equipment associated with the upgrading of boilers, lighting, heat pumps, destratification fans, pellet handling and related energy improvements at school facilities including Lisbon High School, Middle School, Community School and Central Office. The Town is obligated to make annual debt service fund payments of \$50,514 through December 2031. The scheduled payments by the Town assume projected earnings at a fixed rate of 5.63 percent. If the trustee fails to earn projected amounts, the Town will pay, in addition to its scheduled payments, the amount such that total payments in the Debt Service Fund will equal \$858,737. Any additional financial impact to the Town is unknown. The outstanding amount as of June 30, 2019 is \$688,402.

On December 15, 2014, the Town entered into two governmental Qualified Energy Conservation Bond (QECB) leases totaling \$1,661,786. These are lease financing agreements that are secured by all equipment and controls associated with the heating system, lighting, ventilation, building envelop and relate energy upgrades at various Town facilities including the Lisbon High School, Middle School, Community School and Central Office. The Town is obligated to made annual debt service fund payments totaling \$154,586 through December 2031. As of June 30, 2019, the outstanding balance is \$1,365,594.

On October 9, 2014, the Internal Revenue Service announced that effective October 1, 2014, QECB subsidy payments processed in FY2015 would be reduced by 7.3% because of sequestration. QECB sequestration was originally set to expire at the end of FY2021 but has since been extended twice, first through FY2023 and then, under legislation passed in February 2014, through FY2024. The sequestration reduction rate will be applied unless and until a law is enacted that cancels or otherwise impacts the sequester, at which time the sequestration reduction rate is subject to change. The financial impact to the Town is unknown.

On December 3, 2013, the Town entered into a capital lease agreement with Androscoggin Bank for a 2013 Sewer truck totaling \$315,000. The annual lease payments of principal and interest are \$37,313, at a fixed interest rate of 3.98%. Maturity in December 2022. The balance outstanding as of June 30, 2019 is \$135,506.

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TOWN OF LISBON, MAINE

NOTE 6 - LONG TERM DEBT (CONTINUED)

The annual principal and interest requirements to amortize the bonds and notes from direct borrowings payable are as follows:

Governmental Activities					
Bonds			Notes from direct borrowings		
	Principal	Interest	Principal	Interest	
2020	\$ 1,505,685	\$ 355,176	\$ 215,625	\$ 89,374	
2021	1,376,128	312,869	163,682	80,863	
2022	1,308,768	271,624	169,518	73,982	
2023	1,245,968	230,393	175,662	66,751	
2024	1,246,169	187,890	144,816	60,284	
2025-2029	3,098,772	516,287	810,205	215,296	
2030-2034	1,530,928	189,176	567,480	47,820	
2035-2039	284,786	5,391	-	-	
	<u>\$ 11,597,204</u>	<u>\$ 2,068,806</u>	<u>\$ 2,246,988</u>	<u>\$ 634,370</u>	

Business-type Activities				
	Principal	Interest	Total	
2019	\$ 254,011	\$ 65,617	\$ 319,628	
2020	256,959	60,499	317,458	
2021	260,110	55,204	315,314	
2022	263,465	49,581	313,046	
2023	267,014	43,708	310,722	
2024-2028	616,883	110,825	727,708	
2029-2033	290,736	37,068	327,804	
2034-2038	43,261	1,638	44,899	
	<u>\$ 2,252,439</u>	<u>\$ 424,140</u>	<u>\$ 2,676,579</u>	

No interest costs were capitalized during the period. The amount of interest costs incurred and charged to expense for the year ended December 31, 2018 were \$67,609.

All bonds and notes from direct borrowings payable are direct obligations of the Town, for which its full faith and credit are pledged. The Town is not obligated for any special assessment debt. All debt is payable from taxes levied on all taxable property within the Town.

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NOTE 9 - NONSPENDABLE FUND BALANCES

At June 30, 2019, the Town had the following nonspendable fund balances:

General Fund :	
Prepaid Items	\$ 18,797
Loan Program Fund	347,420
Nonmajor Special Revenue Funds	13,241
Nonmajor Permanent Funds	1,118
	<u>\$ 380,576</u>

NOTE 10 - RESTRICTED FUND BALANCES

At June 30, 2019, the Town had the following restricted fund balances:

Loan Program Fund	\$ 633,322
Nonmajor Special Revenue Funds	612,577
Nonmajor Permanent Funds	26,863
	<u>\$ 1,272,762</u>

NOTE 11 - COMMITTED FUND BALANCES

At June 30, 2019, the Town had the following committed fund balances:

Treatment Plant Fund	\$ 1,403,876
School Capital Fund	31,775
Nonmajor Special Revenue Funds	488,004
Nonmajor Capital Projects Funds	567,500
	<u>\$ 2,491,155</u>



Auditor's Report

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 12 - ASSIGNED FUND BALANCES

At June 30, 2019, the Town had the following assigned fund balances:

General Fund:	
Animal Control	\$ 21,296
Wellness	179
Employer Accrued Leave	50,000
Buildings	31,970
Education Fund	118,211
Nonmajor Special Revenue Funds	32,692
	<u>\$ 254,348</u>

NOTE 13 - DEFICIT FUND BALANCES

At June 30, 2019, the Town had the following deficit fund balances:

Nonmajor Special Revenue Funds:	
School Nutrition Fund	\$ 12,575
PD 17 HSG	4,182
Thanksgiving Baskets	614
Generator Pad Reserve	7,755
	<u>\$ 25,126</u>

NOTE 14 - EXPENDITURES OVER APPROPRIATIONS

The Town had the following overspent appropriations at June 30, 2019:

Town Manager	\$ 2,927
Legal	9,884
Snow removal	41,037
General assistance	7,749
Grant activity	15,612
Capital outlay	898
Debt service - Town	19,955
	<u>\$ 98,062</u>

Auditor's Report

TOWN OF LISBON, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS - BUDGET AND

	Original Budget	Budget Adjustments	Final Budget	Actual Amounts	Variance Positive (Negative)
REVENUES:					
Taxes:					
Property taxes	\$ 13,046,255	\$ -	\$ 13,046,255	\$ 13,045,879	\$ (376)
In lieu of property taxes	-	-	-	19,876	19,876
Excise taxes	1,579,000	-	1,579,000	1,700,200	121,200
Registration fees	27,000	-	27,000	29,661	2,661
Interest and costs on taxes	28,000	-	28,000	35,652	7,652
	<u>14,680,255</u>	<u>-</u>	<u>14,680,255</u>	<u>14,831,268</u>	<u>151,013</u>
Licenses and permits:					
Business permits and fees	400	-	400	950	550
All other construction fees	45,500	-	45,500	42,903	(2,597)
Town clerk	19,800	-	19,800	23,130	3,330
	<u>65,700</u>	<u>-</u>	<u>65,700</u>	<u>66,983</u>	<u>1,283</u>
Intergovernmental:					
State revenue sharing	633,000	-	633,000	656,289	23,289
General assistance	17,500	-	17,500	11,510	(5,990)
Tree growth reimbursement	15,000	-	15,000	11,394	(3,606)
BETE reimbursement	409,760	-	409,760	409,852	92
Homestead reimbursement	724,370	-	724,370	724,370	-
Miscellaneous state aid	15,792	-	15,792	20,074	4,282
Urban rural incentive program	97,770	-	97,770	97,724	(46)
Veteran reimbursement	10,000	-	10,000	10,466	466
Grant activity	-	261,737	261,737	261,737	-
	<u>1,923,192</u>	<u>261,737</u>	<u>2,184,929</u>	<u>2,203,416</u>	<u>18,487</u>
Charges for services:					
Public services	326,098	-	326,098	318,877	(7,221)
Public works	102,000	-	102,000	109,086	7,086
Public safety	124,533	-	124,533	152,136	27,603
	<u>552,631</u>	<u>-</u>	<u>552,631</u>	<u>580,099</u>	<u>27,468</u>
Investment income	<u>23,000</u>	<u>-</u>	<u>23,000</u>	<u>61,336</u>	<u>38,336</u>
Other revenues:					
TIF	105,197	-	105,197	98,395	(6,802)
Interest rebate	15,840	-	15,840	-	(15,840)
School	900	-	900	1,600	700
Reimbursements	50,409	-	50,409	41,225	(9,184)
Other revenues	-	-	-	21,390	21,390
	<u>172,346</u>	<u>-</u>	<u>172,346</u>	<u>162,610</u>	<u>(9,736)</u>
Total revenues	<u>\$ 17,417,124</u>	<u>\$ 261,737</u>	<u>\$ 17,678,861</u>	<u>\$ 17,905,712</u>	<u>\$ 226,851</u>

Auditor's Report

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Adjustments	Final Budget	Actual Amounts	Variance Positive (Negative)
General government:					
Elected officials	\$ 21,851	\$ (684)	\$ 21,167	\$ 19,708	\$ 1,459
Town manager	230,065	-	230,065	232,992	(2,927)
Insurance	130,708	(7,000)	123,708	123,156	552
Legal	40,000	-	40,000	49,884	(9,884)
Finance	167,009	-	167,009	133,926	33,083
Tax collector	198,711	-	198,711	189,195	9,516
Code enforcement	120,940	-	120,940	114,565	6,375
Town clerk	139,791	-	139,791	127,593	12,198
Assessing	124,538	-	124,538	107,781	16,757
Town buildings	193,281	-	193,281	192,965	316
Technology	216,021	26,125	242,146	215,298	26,848
Planning Board	32,131	-	32,131	26,411	5,720
Board of Appeals	1,703	-	1,703	902	801
Economic development	105,197	-	105,197	93,309	11,888
	<u>1,721,946</u>	<u>18,441</u>	<u>1,740,387</u>	<u>1,627,685</u>	<u>112,702</u>
Public safety:					
Police	1,696,128	(29,200)	1,666,928	1,597,576	69,352
Animal control officer	94,065	-	94,065	90,171	3,894
Fire	466,258	48,000	514,258	430,872	83,386
Emergency	1,738	-	1,738	1,676	62
LES	127,885	-	127,885	127,884	1
Communication	345,246	-	345,246	339,309	5,937
	<u>2,731,320</u>	<u>18,800</u>	<u>2,750,120</u>	<u>2,587,488</u>	<u>162,632</u>
Public works:					
Public works	1,515,815	(281,042)	1,234,773	1,232,070	2,703
Snow removal	286,946	-	286,946	327,983	(41,037)
Hydrant rental	406,000	-	406,000	406,000	-
Street and traffic lights	115,500	-	115,500	107,789	7,711
Solid waste	497,885	(7,100)	490,785	483,878	6,907
	<u>2,822,146</u>	<u>(288,142)</u>	<u>2,534,004</u>	<u>2,557,720</u>	<u>(23,716)</u>

Auditor's Report

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2019

	Final Budget	Budget Adjustments	Final Budget	Actual Amounts	Variance Positive (Negative)
Public services:					
Health officer	6,480	-	6,480	5,890	590
Community services - senior citizens	40,000	-	40,000	40,000	-
Lisbon Falls Library	300,362	8,000	308,362	280,787	27,575
Miscellaneous public services	13,000	-	13,000	11,996	1,004
Recreation department	641,484	(20,000)	621,484	599,610	21,874
	<u>1,001,326</u>	<u>(12,000)</u>	<u>989,326</u>	<u>938,283</u>	<u>51,043</u>
General assistance	37,230	-	37,230	44,979	(7,749)
Intergovernmental - county tax	699,623	-	699,623	699,623	-
Education	7,023,783	(7,023,783)	-	-	-
Unclassified:					
Tax increment financing payments	700,102	(329,322)	370,780	370,780	-
Grant Activity	-	261,737	261,737	277,349	(15,612)
Accrued leave payout	-	50,000	50,000	-	50,000
Overlay/tax abatements	132,675	-	132,675	16,900	115,775
	<u>832,777</u>	<u>(17,585)</u>	<u>815,192</u>	<u>665,029</u>	<u>150,163</u>
Capital outlay - bonds	534,917	-	534,917	535,815	(898)
Debt service - Town	-	323,274	323,274	343,229	(19,955)
Transfers to other funds:					
Education	-	7,023,783	7,023,783	7,023,783	-
TIF Funds	-	329,322	329,322	329,322	-
	-	7,353,105	7,353,105	7,353,105	-
Total departmental operations	<u>\$ 17,405,068</u>	<u>\$ 372,110</u>	<u>\$ 17,777,178</u>	<u>\$ 17,352,957</u>	<u>\$ 424,222</u>

See accompanying independent auditors' report and notes to financial statements.

Auditor's Report

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2019

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 54,008	\$ -	\$ 27,981	\$ 81,989
Due from other governments	70,723	-	-	70,723
Inventory	13,241	-	-	13,241
Due from other funds	1,153,976	567,500	-	1,721,476
TOTAL ASSETS	\$ 1,291,948	\$ 567,500	\$ 27,981	\$ 1,887,429
LIABILITIES				
Accounts payable	\$ 56,299	\$ -	\$ -	\$ 56,299
Due to other funds	114,261	-	-	114,261
TOTAL LIABILITIES	170,560	-	-	170,560
FUND BALANCES				
Nonspendable - inventory and principal	13,241	-	1,118	14,359
Restricted	612,577	-	26,863	639,440
Committed	488,004	567,500	-	1,055,504
Assigned	32,692	-	-	32,692
Unassigned	(25,126)	-	-	(25,126)
TOTAL FUND BALANCES	1,121,388	567,500	27,981	1,716,869
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,291,948	\$ 567,500	\$ 27,981	\$ 1,887,429



Terrariums
For Sale
at the
Library

Auditor's Report

COMBINING SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2019

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Intergovernmental	\$ 1,148,317	\$ 642,363	\$ -	\$ 1,790,680
Charges for services	193,003	-	-	193,003
Investment income	10,083	-	280	10,363
Other income	238,860	-	-	238,860
TOTAL REVENUES	1,590,263	642,363	280	2,232,906
EXPENDITURES				
General government	201,421	115	-	201,536
Public works	27,516	-	-	27,516
Public services and payments	407,589	642,363	-	1,049,952
Education	812,890	-	-	812,890
Food service	405,715	-	-	405,715
TOTAL EXPENDITURES	1,855,131	642,478	-	2,497,609
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(264,868)	(115)	280	(264,703)
OTHER FINANCING SOURCES (USES)				
Transfers in	517,982	557,615	-	1,075,597
Transfers (out)	(185,000)	-	-	(185,000)
TOTAL OTHER FINANCING SOURCES (USES)	332,982	557,615	-	890,597
NET CHANGE IN FUND BALANCES	68,114	557,500	280	625,894
FUND BALANCES - JULY 1, RESTATED	1,053,274	10,000	27,701	1,090,975
FUND BALANCES - JUNE 30	\$ 1,121,388	\$ 567,500	\$ 27,981	\$ 1,716,869



Last Year's
Annual Report
Dedication To
Former Rep. Gina Mason
Pictured here are
Rebekah & Garrett Mason
Councilor Albert &
Rep. Rick Mason
Accepting the first copies
Distributed

SCHEDULE I

TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR PERMANENT FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

	Balances Beginning of Year		Revenues		Expenditures		Balances End of Year	
	Principal (Nonspendable)	Unexpended Income	Investment Income	Contributions and Other Receipts	Disbursements	Principal (Nonspendable)	Unexpended Income	
Potter Patten Cemetery	\$ 75	\$ 304	\$ 9	\$ -	\$ -	75	\$ 313	
Davis Cemetery Perpetual Care	-	24,184	208	-	-	-	24,392	
Curtis Scholarship	413	6	11	-	-	413	17	
Maine Research Company Charity Fund	630	2,089	52	-	-	630	2,141	
Totals	\$ 1,118	\$ 26,583	\$ 280	\$ -	\$ -	1,118	\$ 26,863	



Our Officers Growing Beards
to Raise Money for Heating Oil
For Families in Need in Lisbon

SCHEDULE J

TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION
FIDUCIARY FUNDS - PRIVATE-PURPOSE TRUST
FOR THE YEAR ENDED JUNE 30, 2019

	Balances Beginning of Year		Additions		Deductions		Balances End of Year	
	Principal (Nonspendable)	Unexpended Income	Investment Income	Contributions and Other Receipts	Disbursements	Principal (Nonspendable)	Unexpended Income	
Arthur E. Baron	\$ -	\$ 251	\$ 1	300	\$ 500	\$ -	\$ 52	
Blanche M. Jalbert Fund	3,365	1,839	48	-	100	3,365	1,787	
Bryce McEwen Rotary Scholarship	-	13,223	147	-	250	-	13,120	
Class of 1941 Scholarship Fund	-	22,577	253	-	200	-	22,630	
Dunton Memorial	3,200	79	40	3,201	-	3,200	3,320	
Earl Higgins Memorial	3,281	454	3	-	150	3,281	307	
Farmer	-	19,891	44	1,530	2,000	-	19,465	
Frank Wimmer Trust	-	16,673	16	1,896	2,000	-	16,585	
Leon E. Bard, Sr. Memorial Music Scholarship Fund	1,952	774	30	100	100	1,952	804	
Lisbon High School Memorial Scholarship Fund	7,482	1,252	113	1	200	7,482	1,166	
Marion T. Morse Secretarial Award	1,000	357	1	-	100	1,000	258	
Michael F. Strout Memorial Scholarship Fund	3,109	1,199	1	-	200	3,109	1,000	
Richard S. Ladner Scholarship Fund	4,924	9,149	14	-	500	4,924	8,663	
Sugg Middle School Trust Fund	-	3,072	28	-	100	-	3,000	
Walter Huston Memorial Scholarship	-	27,236	281	-	2,000	-	25,517	
Totals	\$ 28,313	\$ 118,026	\$ 1,020	\$ 7,028	\$ 8,400	\$ 28,313	\$ 117,674	



Appeals Board Report

By Dennis Douglass

The Zoning Board of Appeals hears requests for variances, interprets zoning regulations and also hears administrative appeals to decisions made by the Code Enforcement Officer.

Maine law requires that every zoning ordinance provide for an appeal process by which individuals may challenge the administrator's decisions or ask for relief from the standards of the ordinance (Title 30-A § 4353). The ordinance must describe this process. For example, what decisions are appealable, with whom an appeal should be filed and within what time frame?

Board of Appeals members are appointed by the Town Council for a 3-year staggered term. The Board meets on the 3rd Monday of each month unless otherwise posted. Applications are due 10 days prior to the scheduled meeting.

Questions should be directed to the Code Enforcement Officer at 353-3000 ext. 111 or at www.lisbonme.org / Code Enforcement. If interested in becoming a member of the Board of Appeals please contact HR at 353-3000 Ext. 102.



Lisbon's Recycling Building on Capital Avenue at Public Works

Assessing Report

By Kathy Malloy

It is the assessor's job to equitably apply Maine tax laws to all property in the Town of Lisbon. The assessor is responsible for discovering, listing, and valuing all taxable property including both real and personal property. This is accomplished through the maintenance of property record cards, deed transfers, tax maps and keeping track of individuals and property eligible for exemption. Almost all of the records in the assessing office are available to the public, including the tax commitment book, tax maps, property record cards, and real estate transfer declarations. Lisbon's tax year is a fiscal year that runs from July 1st thru June 30th; Assessments for that year are fixed on April 1st as per State statute.

Taxable Value	2018
Real Estate	\$484,497,200
Personal Property	\$40,628,100
Total Value	\$524,726,200

Current Land Use Programs: These programs allow for the land assessment to be based on its current use rather than its potential fair market value. These programs include Tree Growth, Farm Land and Open Space classifications. Lisbon has the following acreage enrolled in these programs:

Classification	Acreage 2018	Assessed Value 2018
Tree Growth	3,242	\$1,039,015
Farm Land	490	\$174,310
Open Space	671	\$177,780

Exempt Property: These are properties that are classified exempt under Title 36, M.R.S.A. Sections 651, 652, 653, 654, and 656.

Exempt Property by law	2018
Total Value	\$11,660,900

The exemptions include property owned by the State, Town, Charitable and Benevolent Organizations, Houses of Religious Worship and Parsonages. The second program (**BETE**) **Business Equipment Tax Exemption** is an exemption for qualifying equipment that is placed in service on or after April 1, 2008. **Exempt value for BETE qualified property - \$29,294,700**

For applications or more information regarding any of these programs please see our website at www.lisbonme.org or stop by the office. Maine Revenue Services web site is also a great source of information @ <http://www.maine.gov/revenue/forms/property/appsformspubs.htm>.

Assessing Report Continued

Exemption Programs include the following:

Homestead Exemption –This program provides a measure of property tax relief for certain individuals that have owned homestead property in Maine for at least twelve months and make the property they occupy on April first their permanent residence. **Exempt value for all homestead exemptions granted - \$46,658,300**

Veteran Exemption –Veteran and Widow of Veteran may qualify if – A veteran who served during a recognized war period and is 62 years or older; or, is receiving 100% disability as a Veteran; or, became 100% disabled while serving, or received an Armed Forces Expeditionary Medal. **Exempt value for veteran exemptions granted - \$2,000,000**

Blind Exemption – An individual who is blind can apply for a \$4,000 in valuation exemption from taxation. **Exempt value for legally blind - \$32,000**

Maine Residents also have the benefit of another tax relief program that is administered by Maine Revenue Services Income Tax Division. This is the **Property Tax Fairness Credit** and is based on income. To apply for the credit you must file a state income tax return. You may contact the MRS Income Tax Division for more information at 626-8475 or 624-7894 to request a form.

Personal Property – Personal Property Taxes are levied against furniture, fixtures, machinery and equipment of business property owners. The tax rate is the same rate as applied to taxable real estate. There are two programs that offer relief with personal property taxes. The first one is **(BETR) Business Equipment Reimbursement Program** administered by the State, and is available to any business taxpayer placing eligible personal property into service after April 1, 1995.



Spectrum & Rebuild Maine's – Houle's Home

Clerk & Elections Report

By Twila Lycette

The Town Clerk's office has been busy this past year with Elections, Council Meeting Minutes, Planning Board Meeting Minutes, Assessment Review Board Meeting Minutes, Sewer Appeals Board Meeting Minutes, and preparing Council agendas, Council packets, posting online Council Meeting documents, along with programming Town Hall Live Stream for Council, Planning, Assessment Review, and Sewer Appeals Board meetings. We posted Council meetings on the website calendar, and send ordinance amendments to Municipal Code keeping Lisbon's codes updated. We issued business licenses, vital records, and on-line dog licenses. We kept Lisbon's Central Voter Registration information current by adding voter history, new voter information, deletions, voter participation history, and address changes. We continue to offer on-line Dog registrations. We moved data into MUNIS software for business licensing and dogs.

The Town Clerk administered the oath of office to each newly appointed officer at the inauguration ceremony on December 3, 2019. The School Budget Validation Referendum Election, which was held on June 11, 2019 ballots were cast with 366 voters approving the School Budget totaling \$16,804,417. The Council approved the 2019-2020 Municipal Budgets on June 25, 2019 totaling \$9,969,561 with estimated revenues totaling \$3,595,181.

The Town Clerk continues to serve as your Registrar of Voters, along with Deputy Registrars, Lisa Smith, Nina Hodgkins, and Gwen Michel. The voter list is updated daily by the Clerk's Office. The following numbers of voters have registered in the following parties:

	Fiscal Yr	Fiscal Yr
Party	Nov 1999	June 2019
Democrat	1955	1740
Green	4	222
Republican	1440	2050
Un-enrolled	<u>2679</u>	<u>2667</u>
Total Voters	6078	6679

DOG LICENSING PROGRAM OCTOBER 15 TO DECEMBER 31

You can register your dog in person, by mail, or on-line. Dog licenses expire annually December 31. The late fee after January 31 is \$25 per dog. Our local dog shelter is located on Range Road in Brunswick at the Coastal Humane Society. Our Animal Control Officer is Jeff Cooper. You may reach Mr. Cooper at the Lisbon Police Department at 353-2500. Approximately 800 dogs were licensed for 2019.

VITAL RECORD PROGRAM

Vital records are stored electronically in the State of Maine's system and each town has access. We began issuing marriage licenses from this system. Certified copies of Births (back to September 1995) and Deaths (back to January 2011) and Marriages (from 2017 to present)) are stored and issued from this system. The following vital records are recorded in the electronic system for Lisbon for FY 2018-19 as follows:

117 Births	110 Deaths	53 Marriages	280 Total Recorded
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Code Enforcement/Health Officer Report

By Dennis Douglass

The Code Enforcement Office administers laws relating to land use, such as building codes, zoning ordinances and the Maine Plumbing rules.

A major function of the Code Enforcement Office is to provide information to the public and to assist property owners in making prudent land use decisions. The office receives many requests per day for information on subjects ranging from routine zoning and building matters to issues involving State and Federal laws. The office has a fairly extensive collection of reference materials and can provide answers to some fairly complicated questions.

All construction within the boundaries of the Town of Lisbon requires a permit(s). Applicants may contact the Town of Lisbon Code Enforcement Office at 353-3000 Ext. 111 for any questions they may have. The Code Enforcement Office may also be contacted on the Internet at www.lisbonme.org. Go to Code Enforcement.

2019 Calendar Year in review - Permits issued

Permit type	#	Fees	Value
Building Permits:	128	\$28,233	\$8,687,531.00
Plumbing Permits:	72	\$8,490	Town=\$6,367
Electrical Permits:	124	\$8,332	
Misc. Permits:	21	\$50.00	

Building Permit Breakdown

New Residential Homes:	18
Mobile Homes:	25
Residential Remodel:	26
Residential Garages:	8
Accessory Structures:	25
Commercial (Incl. remodel):	9
Other:	17

Health Officer Report

The Town of Lisbon has a local ordinance referencing the State of Maine requirements for restaurant inspections and administration rules. The State of Maine Food Code and the Administration & Enforcement of Establishments Licensed by the State of Maine Health Inspection Program can be found at <http://www.maine.gov/dhhs/mecdc/environmentalhealth/el/>

Between July 1, 2018 and June 30, 2019 the Health Officer conducted inspections in town for the restaurants, takeouts, mobile units, and lodging establishments.

The State of Maine Health Inspection Program inspects the establishments every two to five years. The establishments who hold a State of Maine Health Inspection Program Food Service License have at least one Certified Food Protection Manager in their establishment. During the Moxie Festival weekend inspections were completed for mobile units.

The Health Officer also responds to non-food service health complaints.

For more information regarding public health, see the following websites: www.mainepublichealth.gov or www.maine.gov/dhs/boh



Local
Riverside
ATV Club
Enjoying
their
Time at
Beaver
Park

Economic Development Report

By Tracey Steuber

The following is a summary of the primary activities of the town's Economic and Community Development (ECD) department during the period of July 1, 2018 to June 30, 2019.



Downtown Revitalization Falls Streetscape Project: The new sidewalk project for the Falls included new sidewalks and demolition and redevelopment of the Miller Block (Rusty's Lantern). The new Rusty's Lantern helped revitalize downtown Lisbon Falls.

Downtown Revitalization Lisbon Village Streetscape Project: The ECD Department received notification that once again Lisbon was successful in receiving grant monies to continue with the revitalization projects. The \$300,000 dollars will be used for the streetscape project in the Lisbon Village area. The town also purchased the former Graziano's site as part of the Village Street revitalization.

Business Façade Grant Program: CDBG funds help private owners undertake facelifts on Frank's Restaurant & Pub, Legendary Status, 5 Main Street, Haggerty Realty, 9-13 Union Street, MT Pools, 273 Lisbon Street and 14 Main Street.

Composting Grant: In partnership with the Lisbon Parks & Recreation and Conservation Committee, ECD helped secure funds develop a residential food scrap drop off program at the Lisbon Transfer Station. Grant funds were used to purchase composting materials needed for this pilot program. The goal is to have volunteers participate in the program with the potential for a town-wide program.



"Doing Business in Lisbon" Marketing Materials: To facilitate easy access to all relevant information needed to develop a business in Lisbon, ECD developed a helpful guide available at Town of Lisbon's website under the doing business tab. ECD also developed a tri-fold marketing brochure for Lisbon as a way to promote and highlight the community, not only for folks looking to move to Lisbon but also another way to bring other potential businesses open here.

Moxie Festival 2018: The Moxie Festival Committee was held the weekend of July 13-15 and had great weather for all events. The committee received a lot of positive feedback and the thousands who attended enjoyed visiting and are looking forward to coming back next year.

Economic Development Report

Continued



Moxie Festival 2018: The Moxie Festival Committee was held the weekend of July 13-15 and had great weather for all events. The committee received a lot of positive feedback and the thousands who attended enjoyed visiting and are looking forward to coming back next year.

Rusty Lantern opened on Lisbon Street in Lisbon Falls in December to kick off a great year of new businesses in Town.



Black Bear Ladder Ground-breaking Ceremony: Lisbon welcomed Black Bear Ladder to Lisbon. Local developer Steve Martin with SME Corp., constructed a 9,500 sq. ft. steel building for the locally-owned company.

BBB Pharmaceutical Alternatives & Lisbon Cannabis Company opened in Lisbon offering medical marijuana products to its customers that, includes oil cartridges, vaporizer pens, flower oil and CBD projects.



Fire Department Report

By Nate LeClair

The Lisbon Fire Department is dedicated to the protection of life and property, and the mitigation of man-made and natural emergencies for the citizens of, businesses in, and visitors to the Town of Lisbon.

Over the past year, personnel have put in over 2,080 hours responding to 413 calls for service. These calls range from fires, traffic accidents, fire alarms, medical calls, and other various classification of calls. These calls came in during all times of the day and in all types of weather conditions, and were all handled by on-call firefighters.

Firefighters completed 2,292 hours of training. It is very important that firefighters maintain their skills to stay proficient and up to date with today's tactics in the fire service. Five firefighters graduated from the Tri-County Fire Academy this past year and they were Firefighters Tristram Coffin, Shaun Fleck, Adam Jones, Mark Moulton, and Christina Tucci who put in 6 months of training to complete the course, and came out certified at the Firefighter I & II level. Captain Jim Beal and Lt. Kevin Lerette completed their requirements for their Fire Officer I & II Certification. Captain Eric Watson completed the Fire Officer III & IV Academy and a 10-day residential program for Advance Fire Officer Training.

The specification process for the new fire engine was finished and it was ordered in the spring of 2019. The current expected delivery is in March of 2020.

The reduction of injury and property loss is always one of our top goals. The fire prevention program is a proactive way for us to help keep injury and property loss from fire down. This past year we increased our school program to include private schools and even home schooled children. In years past, we were able to reach around 600 children, but this year it was over 780. To continue our fire prevention outreach, we did a side-by-side sprinkler demonstration with the Maine Fire Marshal's Office during Moxie Days' Friday night event. The demonstration showed how fast fire can grow and the benefits of home sprinkler systems.

At this year's annual banquet, the Fire Department recognized the following individuals:

ET Smith Hose Company

Firefighter of the Year – Lee Gamache
Fire Officer of the Year – Lt. Josh Dubois

Lisbon Falls Fire Company

Firefighter of the year – Alex Kazimer
Fire Officer of the Year – Lt. Alex Theberge

The Chief's Excellence Award: This year's recipient for the Chief's Excellence Award went to Lieutenant Alex Theberge for his dedication to the department, and to the community for which he serves.

Deputy Chief Robert Robitaille experienced a mile stone this past year. In 2019, Deputy Robitaille celebrated his 40th anniversary with the Lisbon Fire Department.

Fire Department Report

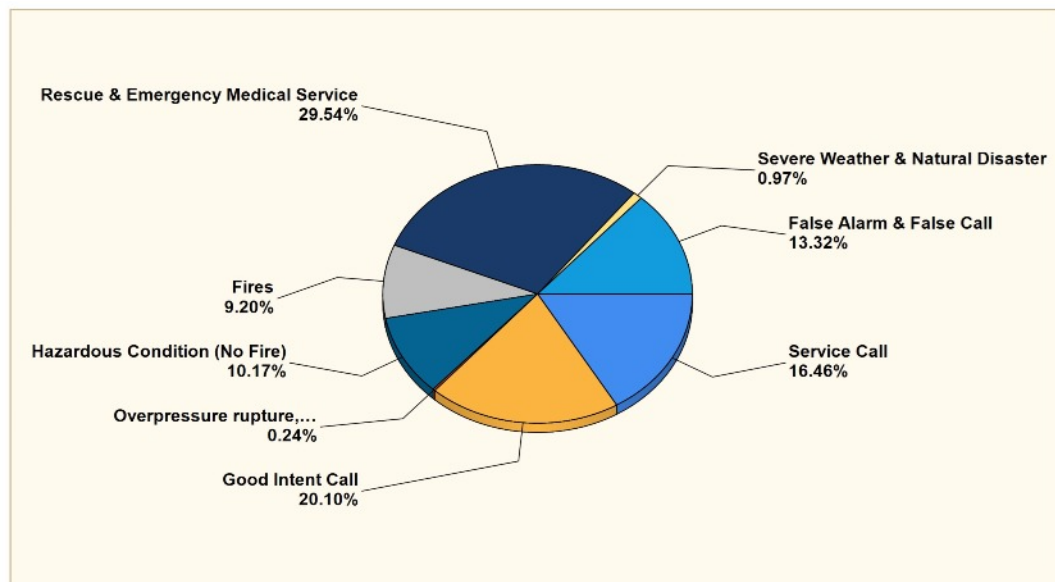
Continued

In 2019, we saw the retirement of Firefighter Cory Chase. Cory started in Lisbon in 1992, after already serving 10 years with the Litchfield Fire Department. He decided to retire from the Lisbon Fire Department after serving 26 years. We wish Cory the best of luck with his future endeavors and thank him for his dedicated years of service.

The men and women of the Lisbon Fire Department attend trainings, meetings, and respond to calls on their own time. Each instance that alarm sounds, they drop what they are doing and respond to help those in need. Without them and their drive to help others we wouldn't have the Fire Department we have today. For that, I wish to thank every one of them.

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2019 | End Date: 12/31/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	38	9.20%
Overpressure rupture, explosion, overheating - no fire	1	0.24%
Rescue & Emergency Medical Service	122	29.54%
Hazardous Condition (No Fire)	42	10.17%
Service Call	68	16.46%
Good Intent Call	83	20.10%
False Alarm & False Call	55	13.32%
Severe Weather & Natural Disaster	4	0.97%
TOTAL	413	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data. Emergency Reporting - emergencyreporting.com Doc ID: 553 Page #1 of 3

Fire Department Report

Continued



Above: The officers at Captain Barnes' Funeral
Below: Assisting at a Brush Fire

Above and Below Pictures of
Mutual Aid Responses



General Assistance Report

By Judy Hardy-Goddard

Our General Assistance program is available to help those eligible to meet their basic needs during difficult financial times when they are unable to provide for themselves and their families.

General Assistance provides “a specific amount and type of aid” for defined needs during a limited period of time and is not intended to be a continuing ‘grant-in-aid’ or ‘categorical’ welfare program per Title 22 MRSA Section 4301(5).

With the exception of “first time” applicants, anyone applying for General Assistance must provide proof of income and how the applicant spent the income for the prior 30 days. Receipts for basic necessities are considered allowed expenses. If applicant is requesting a utility bill to be paid, the bill must be in the applicant’s name. If the applicant is unable to work, medical documentation validating their work restrictions is a requirement. Applicants are required to seek work if physically able and/or to apply for assistance from any other program that may be available to them.

A determination of eligibility is made for a thirty-day period based on anticipated earnings. Since this is a contracted position, residents must call 353-3000 Extension 124 for General Assistance to obtain an appointment. Most appointments are held in the evening.

The General Assistance office also assists with filling out tax and rent refund applications, Medicaid Part D, Homestead Exemption Forms, VA Disability Benefit Forms, and various other forms. We also offer information on many different programs, including low-cost housing, nursing care, and medical or dental treatment. We have updated information on most of these programs and resources available in our community.

The General Assistance office assists Lisbon’s seniors with resource information, health insurance counseling, completing applications, and referrals. We continue to hold free dinners on the first Friday of each month at Woodside Apartments. Past menus have included ham dinners, meatball stroganoff, various casseroles, and barbeques in the summer, just to name a few. After dinner and dessert we play BINGO; all seniors are welcome.

The Annual Thanksgiving Dinner was held in the Gymnasium at the Lisbon Falls Baptist Church. We are able to serve a lovely Thanksgiving dinner on site as well as deliver meals to shut-ins. Again this year, it was a tremendous success thanks to the many volunteers who helped and local residents who attended.

The annual Giving Tree Program assisted many families and lots of children in our area. We could not have sponsored this program without the generous donations from our local businesses, Lisbon citizens, LACO, and our local churches. We appreciated all the volunteer hours put into this project and the joy that is given to the children is truly rewarding and makes this project such a meaningful event.

Library Department Report

By Diane Nadeau

Adult Books Circulation	31,464	Adult DVD Circulation	4,997
Juvenile Book Circulation	12,599	Juvenile DVD Circulation	2,568
CD/Audio Books	1,883	Magazine Circulation	840
E-Reader Users	390	E-Books Download Circ.	1,583
Inter Library Loan Lisbon Patrons	1,945	Inter Library Loan Outgoing	1,981
Public Use Computer Use	4,303	New Patrons Added	390
Total Patron Count	4,392	Adult Room Count	21,776
Children's Room Count	7,697	Storytime Attendance	392
Other Child/Family Events	843	MTM Outreach Program	152
Summer Read Participants	176	Total Hours Spent Reading	1,850
Businesses Donating to Summer Reading	11	Total Gifts/Funds from Buss.	\$1,000
Magazines/Newspapers Subs.	45	"Withdrawn Materials"	2,880
New Bks/Materials Added	2,717	Closed 3 Wks.10/18 Carpet Proj.	0
Books Mended "In House"	42	Total value of "Mend/Kept Bks"	\$945
New Memorial Funds	3	Adult Programs	3

The Library Department had a busy and successful year. We completed the remodel project on the first floor of the building and the Children's Department added more weekly programs for children who visit the library. We also expanded on-line and ILL services to convenience patrons who prefer to transact via their personal devices.

Our Circulation Statistics reflect the 3 weeks we closed in October 2018 for first floor carpet replacement, heating upgrades and fresh paint throughout the first floor projects. We were happy to welcome our patrons back to the library at the end October to share the beautifully remodeled first floor! Patrons were pleased to have library services again and checked out books and materials by the bag full!

Patrons continued to rely on the library for their bestsellers and new non-fiction reading needs. Adult books circulation saw a 2% increase from the previous year. Children continued to enjoy the selection of books for pleasure reading and school research needs. The 7,565 adult and children's DVD's that were checked out to Lisbon residents verifies the convenience and an affordable form of entertainment for the community.

The Inter Library Services staff handled just under 4,000 items last year. The service continued to expand as more libraries joined the statewide MILS System. Our patrons ordered and received 1,945 items from libraries throughout the state while our library shared 1,981 of our items with patrons from other libraries. We are proud to be part of a statewide system that shares/lends materials to all citizens of Maine with no additional cost to them. The delivery system fees are based on the number of delivery days. The Lisbon Library has 3 delivery days per week. It remains an affordable and important service to the residents of Lisbon.

Library Department Report

Continued

The Children's Services Department was busy throughout the year. We added a second pre-school storytime on Saturday mornings. That became popular with families who cannot get to the library for the Thursday afternoon program. It is gratifying to convenience our Lisbon families. The addition of the Wednesday after school programs gave the staff an opportunity to add a variety of programs that include a creative writing club, a jigsaw puzzle session, a video game program as well as a coloring club. We continued to offer the Friday afternoon programs that include the popular Legos' program, crafts and a steam lab session.

The Summer Reading Program was very successful with 176 participants who read 1,850 hours in a six-week period. We are so proud of the children of our community who continue to be enthusiastic about the summer reading program! We also thank the 11 local businesses who generously donated to the program to allow the library to bring in the fascinating and fun Northern Star Planetarium Show last June as the "kick-off" program for our summer reading program. Their donations also allowed the library to purchase a new book for every summer reading program participant!

The collaboration with the Recreation again last year, allowed the library's Children's Services staff to continue the successful "MTM Afterschool Outreach Program". That program reached 152 children who enjoyed stories, crafts and activities from November 2018-February 2019. We also hosted a summer reading program for the Recreation Department's summer camp participants.

We will continue to research and bring in or change our children's programs to meet the needs and interests of the children of our community.

The Library Department provides several services/programs that are not mentioned often but assist our community in many ways. We continue to provide photocopy and fax services to the community. We offer visitors who come to Lisbon for a variety of reasons, a one-time use of our patron computers. The Library also provides assistance with Lisbon residents' tax form needs. The IRS and the Maine State Taxation Department stopped providing paper copies of the forms a few years ago, therefore the library has stepped up and offers to make copies from the taxation websites for patrons. We also host the community Adult Reading Club. Lisbon residents enjoy stopping by to read the daily newspapers or our selection of magazines. The small meeting room is available and convenient for appointments for our local Military Veterans who meet with the VA or counselors who meet with families.

The most popular community service continues to be the "Wi-Fi" service. Although there is no way to accurately count the number of Lisbon residents who stop by with their smartphones, tablets and laptops on a regular basis, the library certainly gets 6-8 daily requests from Lisbon residents of all ages for the Wi-Fi password to conduct their personal business. The Library continues to be a welcoming and comfortable facility for all!

It is an honor and privilege to inform the community that the Lisbon Library was the recipient of three memorial donations in a six-month period last year.

Library Department Report Continued

We were the recipient of the generous Memorial Fund in honor of Malcolm George Huston in April 2019. Mr. Huston was a wonderful library patron who delighted everyone with his recollections of Lisbon and his time in the U.S. Army. We thank the Huston family and friends for their generous gift. The funds will be used to purchase new books.

The Lisbon Library was the recipient of the Marion W. Spear Memorial Fund in May 2019. Mrs. Spear was a lifelong member of the Lisbon Library and along with her husband; Dr. William Spear, were very generous and important to the Lisbon community. The memorial funds will be used to support the upgrades to the Children's Garden in the spring of 2020. This will include new flower boxes and decorative walking stones from the garden to the children's room door. We thank everyone who gave generously to this memorial.



Parks & Recreation Report

By Mark Stevens

Volunteers and Staff members are our greatest assets to providing top notch comprehensive recreation services to the town. Their hard work and support was important in making sure all of our programs were safe and efficient to all our participants. Special thanks to all the volunteer coaches and part-time staff members that were instrumental in providing recreation to our Community.

We strive to make a positive difference in those who participate! The social and physical benefits are important to help build a close and healthy community. Bringing people together, building relationships, and helping youth realize their potential are many of the goals that we strive to achieve every day.

Another extremely wet May, but that didn't stop our maintenance team getting our parks and gardens ready for Memorial Day. It is a great responsibility to make certain all of our town's spaces are kept up and looking presentable. We are proud to have this responsibility and we strive to improve everything we do. Faye Brown stopped in the last week of May to give us a thumbs up and to say in all her years, the town has never looked better. She wanted our crews to know how much she appreciated their work.



The Moxie Festival was managed by the Parks and Recreation Department rather than the Economic and Community Development Department in 2019. Julie-Ann Baumer was hired part-time to coordinate the festival.



Preparing for the Moxie Festival has always been a big part of our operations in the months of June and July. This year, that statement took on a whole new meaning, thanks to the Town Council moving the festival under our Parks and Recreation Department umbrella of responsibility. Our staff embraced the new roles with full confidence and motivation. Although our volunteers are the backbone to such a large community event, I want to take this opportunity to recognize our employees. Aline, Dan, Cherie, and Julie-Ann worked hard to pull this event off. Julie-Ann put every ounce of herself into making this festival complete. I am forever grateful for her. It was impressive to see all of them in the trenches of the battle field

on the days of the festival, knowing this was their reward for the months of planning. Their reports were not always full of pleasantries, but of challenges and problem solving, however at the end of the day on Sunday, they were completely exhausted and still smiling. The Grand Marshall for this year's Moxie Parade will be the Lisbon State Champions Drama Team.

Parks & Recreation Report

Continued



The addition of Sunday events at the MTM during the Moxie Festival was a huge success. We finally can say with no doubt that the Moxie Festival is truly a THREE DAY event. We offered a Cornhole tournament, a band, a musical about the quirkiness of Moxie and a Movie in the Park. Cassie Gray, and Maggie Sabo put together the most amazing home made musical with about a dozen others. Hoping to have them back again next year.

The support from the Moxie Festival Committee members was incredible. The Parade was absolutely fantastic thanks to coordinators; Alan Ward and Carlton Barnes and their helpers! Some said it was the best they had seen in over a decade. Heather Cronin and Jennifer Libby as well as Kasie Kolbe worked to the bone getting gear and product out to the people. So many did so much it is difficult for me to mention it all in this report.

The Moxie Car Show and 5K was well planned out and “ran” smoothly. Our volunteers return year after year, some over 20 years. Our volunteers are the reason for our success with these events! Many are friends of friends and family members. The Lisbon Class of 1982 has been a big part of making sure the car show is successful each year.

Moxie event planning was not the only thing we were doing in June and July. We also spend months of planning for the day camps, sport camps along with other events and activities planned for the summer months. We work with the Lisbon Library, and the Police Departments running events and activities.



We have hired our summer park and camp staff and spent the days prior to camp training everyone in first aid/ CPR, town policies and department procedures. Almost every one of our employees from last summer returned. This staff were fully responsible for 235 children this summer from 8 am to 5 pm Monday through Friday.

The day camps wrapped up on Friday August 10th with our annual “Lisbon’s Got Talent” show, held in the LCS gym. The talent was surely amazing from boys and girls ages 6 to 12, performing acts such as dancing, singing, gymnastics, and much more. The finale was a dance and song routine by our Summer Rec Staff.

Parks & Recreation Report

Continued



Wesley Walton, our parks maintenance supervisor, elected to take another job with Ray Labbe and Sons. Wesley had played a key role in making our parks and gardens beautiful. Joe Bisson replaced Wesley. Joe and Ben LeClair started the month off with big shoes to fill. Gardens were planted, weeded, edged and mulched. Green space including the cemeteries were mowed and fences were repaired. Projects were worked on between the regular maintenance plans. We spent a couple of days at the Lisbon Library getting the grounds and gardens looking pretty. Pride is our motivation. We all want to make Lisbon the best looking town around.

We offered Movies in the park again this summer. Approximately 100 people came with lawn chairs and blankets.

Lisbon Recreation and Lisbon PD held our annual bike rodeo in July. All kids from the community were invited to participate in all day activities and enjoy a lunch that was provided by the Summer Rec Staff.

Our Coed softball league wrapped up in August with the League Championships held at Pinewoods Ball Fields. The women fast pitch league begin in September. Lisbon is the home of one of the only women's fast pitch league in the state of Maine. Payton Austin, and Sabrina Best organized our Summer and Fall seasons this year.



The Lisbon Community Gardens volunteers have been doing an amazing amount of work this summer. The crops are being harvested in September. Last report is that they collected 1,200 lbs. of vegetables and most were donated to LACO food bank. These volunteers work hard to make the Lisbon Community Gardens a growing asset of our town. The new waterline was installed by Al's Irrigation this year. The Lisbon Community Gardens has been constantly growing, thanks to several volunteers. Al's Irrigation donated his time and materials to run irrigation pipes underground to all the gardens. Thank You Al!!! We are excited to have Donna Watson and Lynette Carver back again to take on the leadership role.

Our Green Thumb Gang had many new volunteers this year. This group takes care of dozens of mini parks around the town and is an important benefit to everyone making Lisbon a more beautiful town. Cherie Garnett and the Green Thumb Volunteers planted hundreds of tulip bulbs this past fall that will be popping up in the spring of 2019 all over town.

Parks & Recreation Report

Continued



Picture taken in the Kitchen at the MTM Community Center

Our Senior Program Coordinator Aline Strout provides meals and game days every week at the Center. She plans day trips every week to a variety of places for those who attend to enjoy. Her out of state trips have grown to out of the country this past year. She has gone to Cuba, and has trips planned for Costa Rica and Scotland and Ireland. We have had many other towns call and ask how our senior's program can run so well, and the answer is simply because of the passion and love Aline Strout has for our older population.

The Lisbon Water Department staff installed the much anticipated water line for the community garden just off South Street in October.

Halloween night we offered the town a place to gather for food, music, and fun at MTM. We estimated about 800 people attended our event and we served about 550 hotdogs. Thanks to PCL, and Frank's, as well as Lisbon DARE for sponsoring this event again.

Providing Recreation Services is a business of constantly monitoring and evaluating trends, needs and interests. Our mission is to determine what the needs and interests of the community are and find creative ways to provide them. The Lisbon Parks and Recreation Department as well as the Recreation Committee, the Conservation Commission, the MTM Board, along with the Moxie Committee, the Lisbon Community Garden Committee and the Green Thumb Gang strive to bring the best opportunities we can to our town. We encourage suggestions and ideas on how we could improve our services. We are proud to serve children, families, and the entire Lisbon Community.

Planning Board Report

By Dennis Douglass

The Lisbon Planning Board hears and decides upon zoning ordinance issues, conditional use permits, flood hazard development permits and site plan review applications. The Planning Board meets and holds public hearings on the 2nd and 4th Thursday of each month unless otherwise posted. During the calendar year 2019 the Planning Board held several workshops and meetings that resulted in the following:

Public Hearings Cases for 2019

- Case #19-1 – Tier 2 Site Plan Review application – Medical Marijuana Retail Store – Approved with Conditions /BBB Pharmaceutical Alternatives, LLC., Christopher Brunelle, 385 Lisbon Street, Lisbon Maine 04250, Tax Map U13 Lot 005
- Case #19-2 - Tier 2 Site Plan Review application – Laffely Handy Man Shop Wood Power and Steel – Denied / Mathew Laffely, 12 Village Street, Lisbon Maine 04250, Tax Map U16 Lot 018
- Case 19-3 – Withdrawn
- Case 19-4 - Countryside Acres / Countryside Acres Too – Subdivision Review Application – Approved with Conditions / Mill Street, Lisbon Maine 04250, Map R5 Lot 38B
- Case #19-5 – Conditional Use application – Home Daycare – Approved with Conditions / Karen Pelletier, 68 Mill Street, Lisbon Maine 04250, Tax Map R5 Lot 41F
- Case #19-6 – Tier 2 Site Plan Review Application – Sassy Strides Farm – Approved / Sassy Strides Equestrian, LLC. / 11 Deschene Avenue, Lisbon ME 04250, Tax Map R9 Lot 09
- Case #19-7 – Tier 2 Site Plan Review Application – Crystal Spring Healing Alternatives – Approved with conditions / 1 Upland Road, Lisbon ME 04250, Tax Map U17 Lot 024
- Case #19-8 – Conditional Use Application – Rear Lot - Mason Lotting Plan – Approved / Rick Mason, 320 Ridge Road, Lisbon Falls ME 04252, Tax Map R4 Lot 8E (part of)
- Case 19-9 – Subdivision Review Application – Grimmel’s Mobile Home Park – Approved with Conditions / Expansion of existing mobile home park – 16 new lots / 72 Pinewoods Road, Lisbon ME 04250, Tax Map R-8 Lot 30
- Case #19-10 – Conditional Use Application – Home Daycare – Amber Roy - Approved with conditions

Other Planning Board activity:

- Changes to Child Day Care in home / Daycare Facilities
- Chapter 70. Zoning Ordinance Section 70-1 Definitions & Section 70-530 Table of Land Uses.
- Purpose of changes are to match local requirements with State licensing requirements.
- Comprehensive Plan - Finalized and adopted
- Access Management Review – Section 46-134
- Moxie Festival – Town Booth
- Accessory Dwelling Units – Chapter 70 – Creation of criteria for accessory dwelling units.
- Updated applications to reflect Registry plan submission requirements.
- Town training completed – Sexual harassment

Questions should be directed to the Code Enforcement Officer at 353-3000 ext. 111 or at www.lisbonme.org / Code Enforcement. If interested in becoming a member of the Planning Board please contact HR at 353-3000 Ext. 102.

Police Department Report

By Marc Hagan

“When you are finished changing, you’re finished.” If Ben Franklin was correct, then the year two thousand and nineteen proved that the Lisbon Police Department is far from finished, as this agency continued to adapt through changes in: personnel, agency goals, and addressing the ever-changing needs of our community throughout the calendar year. Below are just a few of the topics that highlight the year in review for this department.

Year-End Statistics:

This point has been stated before, but should be noted again to be clear: A law enforcement agency should never be defined by simply looking at the number of traffic stops or arrests made during a certain period of time. These numbers are useful however, as they provide a brief snapshot into a law enforcement agency’s enforcement activities, as well as their response to criminal activity in their community during a certain period of time.

In 2019, Lisbon Police Department members handled a total of 12,070 calls for service. The majority of these calls were received via our Communications Center here at the PD. Other calls were initiated by our officers on patrol, and some calls were forwarded from other agencies. 257 individuals were either arrested or charged with a criminal violation of law in 2019, and officers investigated 176 motor vehicle crashes. There were 755 investigative reports taken by our officers as well. Animal Control Officer(s) handled 746 calls for service, combined from the coverage areas of Lisbon, Durham, Sabattus, and Bowdoin, during 2019.

There were 2,724 motor vehicle stops conducted during the year. Motor vehicle stops are generally the most recognized activity that citizens see with regard to police department activities. This agency receives requests for traffic enforcement of various types (speed issues, stop sign violations, reckless driving, etc.) throughout the calendar year. In addition to responding to these complaints, our officers are tasked with providing proactive directed enforcement on a weekly basis in varying locations throughout our community. As always, please be sure to contact our agency if you have any specific concerns that we can address.

New Programs:

A number of new programs were implemented in 2019 to assist members of our community. They include; the Developmental Disability Registration Program, and Wanderer’s Registration Program, which were both set up to better serve persons with physical, mental, and other medically related disabilities or conditions. Often times, under duress, individuals do not recall important pieces of information that may be helpful to first responders. These programs allow the opportunity to sign a loved one up prior to a time of crisis. This can often alleviate caregiver’s frustrations, and lead to safer interactions and faster response times.

The police department also introduced the Security Camera Registration Program. This program allows citizens and private businesses the opportunity to help law enforcement and their own neighbors and friends solve a crime. The significant increase in the use of personal and commercial security cameras leads to the increased probability that people’s private security cameras have captured video of a person or vehicle that has been involved in a nearby crime, without even knowing it. By making the department aware of residences and businesses that have exterior cameras, we can reach out and ask people to check their cameras for any pictures that may help solve a crime.

Police Department Report

Continued

It should be noted that information on any of the above programs is kept strictly confidential and is not released publicly. Anyone interested should go to the Lisbon Police Department website (located at <https://www.lisbonme.org/police-department>) to download and complete the program forms, or call us at 353-2500.

Workplace Violence Training: Violence in the workplace is something that most people would prefer not to have to address. Unfortunately, it has become all too common of an occurrence to be ignored. We would prefer that people in our community have proper training, and hopefully never need it, versus being confronted with a situation and not know what to do. Lisbon municipal employees, as well as two other local entities, received training from police department personnel in 2019. We encourage any local businesses to reach out to us if interested in receiving some information.

Personnel changes and Promotions:

Detective Sergeant William Tapley: Detective Sergeant William Tapley retired in May after serving the Town of Lisbon for twenty-one years.

Sergeant Harry Moore: Sergeant Harry Moore retired in October after a forty-year career of service and dedication to the Lisbon community.

Officer Kristopher Kauffman: Officer Kauffman was hired in May of 2019, and graduated from the Maine Criminal Justice Academy, after completing 18-weeks of training in December of this year.

Officer Christopher Sibley: Officer Sibley was hired in October of this year. Officer Sibley is a veteran of the Portland Police Department, has completed his field-training program and is on regular patrol duties.

Lieutenant Ryan McGee: Lieutenant McGee, an 18-year veteran of the Lisbon Police Department, was promoted from Sergeant to Lieutenant.

Sergeant Jeff Picard: Jeff Picard, a twenty-year veteran of the Lisbon Police Department, was transferred to the Detective position in August. Picard was then promoted to Sergeant just a few short months later.

Sergeant Jason St. Pierre: Jason St. Pierre is a twenty-one year veteran of the Lisbon Police Department, and the department's canine handler. Jason was promoted to Sergeant during 2019.

Other Activities and Community Outreach:

Speed sign: The Town of Lisbon received a free solar-powered speed sign from the Maine Department of Transportation in 2019. The police department worked with the public works department to have the unit attached to a pole facing eastbound on Lisbon Street, just prior to the congested area of Route 9 and Lisbon Street. The purpose of the sign is to advise motor vehicle operators of their speeds, and to reduce the number of motor vehicle crashes in a high crash area in our community. Inappropriate speeds, and driver inattention, tend to go hand in hand with motor vehicle crashes. This sign catches driver's attention, warns them of their speeds, and records dates and times of high violations. The police department will use the information to address enforcement action in the specific time windows of highest violations.

Police Department Report

Continued

Drug collection: There were two Nation-wide “Drug Take Back” events in 2019. For its part, the Lisbon PD collected a total of 488 pounds of unwanted and unused medication during the year. It should be noted that a total of 31,180 pounds was collected throughout the State of Maine during the October collection, which was the largest amount ever during a drug take back event.

Grant requests and acceptance: The police department applied for numerous federal grants during the calendar year. Approximately \$10,000, spread out over three separate grants, was issued to the town to replace aging mobile radios for the patrol vehicles, and portable radios for our officers. The department also applied and was approved for a federal grant, which reimburses one-half of the cost of our officers’ bullet-resistant vests. Each officers’ vest must be replaced every 5-years, and costs \$700.00. Approximately \$3,000 was received through this grant.

Free Rabies Clinic: In June, Animal Control Officer Jeff Cooper collaborated with the Midcoast Humane Society to conduct a rabies clinic. The event was for citizens from Lisbon, Sabattus, Bowdoin, and Durham, and was held at the Sabattus Town Office. The event was well attended, and necessary, in the continued fight to keep rabies under control in ACO Cooper’s coverage area.

Bike Rodeo: The police department once again collaborated with the Lisbon Recreation Department to host its annual bike rodeo this past summer. The event was held at the Lisbon Community School and young riders learned about bicycle safety, and were given opportunities to practice and show their abilities throughout the days’ events. A representative from the Bike Coalition of Maine was also on hand to assist Lisbon personnel fit roughly 80 helmets to area youth, while six new bicycles were given away courtesy of the Rec Department and Lisbon Police D.A.R.E organization.

No Shave November/December: Officers, once again, grew beards for the months of November and December to raise money to assist citizens in our community. Department members paid forty dollars for each month that they chose to be involved, and raised a total of eight-hundred dollars. This money went to four local families, in the form of vouchers for oil or propane, from Lisbon Fuel to help in the coming winter months.

Conclusion: It would be impossible to adequately address the level of dedication shown, on a daily basis, by the men and women of the Lisbon Police Department in this single article. The Communications Officers, Administrative Staff, Animal Control Officers, Criminal Investigations, and Patrol personnel all take great pride in their service and dedication to this community. As the head of this department, I continue to tell people on a weekly basis what an honor it is to work with this group of people. As we roll the calendar into the year two thousand and twenty, there will undoubtedly be new challenges and goals for our staff. With that in mind, I can promise all that we will continue to adapt, and prepare for these challenges without losing sight of our mission; *“To provide the highest quality of professional law enforcement services to all persons in our community”*, and maintaining our core beliefs of *“Integrity, Respect, and Compassion”*.

Thank you all for your continued support to this department.

Public Works Report

By Randy Cyr

Each and every day, the Lisbon Public Works Department stands ready to ensure that our town is designed, built, maintained and repaired to support the high quality of life residents and businesses within our great community expect and deserve; by providing a wide range of public services which contribute to the health and welfare, safety, and overall improvement of the community and its infrastructure.

Our Public Works Department is comprised of 5 Driver/Laborers, 2 Mechanics and 1 Administrative Assistant. Leading our ground operations is 1 Foreman and 1 Operations Manager while the overall mission of Public Works is sought out by the Director.

On behalf of the dedicated professionals that make up the Public Works Department, it is my privilege to present the Department's 2019 Annual Report.

Our entire staff is proud to identify a few major accomplishments in 2019:

- After many failed attempts, aggressively solved a perpetual flooding issue that has previously caused adverse road conditions and property damage for surrounding homes on and around Bartholomew Street. Rising waters were partly due to rainfall but more due to beaver dams. Worked with the state for removal of the beavers, replaced existing culvert on both Bartholomew and Andrea resulting in clear passage for water to travel mitigating high rise of the wetlands.
- Keeping roads and sidewalks open, clear and operational during snowy/icy conditions round the clock until the forecast has passed.
- Installation of a generator and pad to support the newly built Emergency Shelter for residents which is located in the Lisbon High School Gym.
- Street lights installed in preparation for the ongoing construction of the Village Streetscape Project and Graziano Square.
- Road Striping and stenciling of 75 miles of road with all safety markings to include the Lisbon School lots.
- Installation and replacement of asphalt and concrete curbing.
- Paving rehabilitation and replacement for over 16,000 feet of double lane road which represents approximately 4.33 percent of all town roads and streets.

Public Works Report

Continued

Aside from a few of our accomplishments above, the Public Works Department is also responsible for an extensive variety of services. These services include, but not limited to road maintenance of 75 miles of public roadway which includes excavation and repair, manhole repair/replacement and replacement or new installation of various culverts, curbing, safety markings, sweeping, signage, guardrails, tree cutting/removal, ditching, snow removal and salting and response to emergency calls. There is also cleaning and maintenance of over 750 catch basins, 14 open ditches and 75 outfalls ensuring free flow for all storm water.

We also conduct trash and recycling collection, setting up of special events, responding to resident or police calls, fleet maintenance for over 70 vehicles, trailers and equipment used by Public Works, Police, Fire, Solid Waste, Water, Parks & Rec and Sewer department, along with the development of capital improvement projects to name a few.

Without the hard work and dedication of these employees, the Public Works Department could not be as successful and efficient as they are today. Lastly, we couldn't achieve anything without the great support from our community and for that, I appreciate your efforts working with us and together so we can stay true to that mission and keep Lisbon alive!





Report of Deaths

By Twila Lycette

Vital Records in Maine are closed. To order a certified copy of a vital record you must show ID. If you are ordering a certified copy of a vital record of a family member, you must also show lineage. The Town of Lisbon expresses our condolences to the family and friends of the following:

Decedent Name	Age	Resident Town	Town of Death	Date of Death
Ackerman, Charles Clifford	77	Athens	Lisbon	12/18/2018
Albert, Irene Rita	72	Lisbon	Scarborough	05/13/2019
Barrows, Lloyd Warren	76	Lisbon	Lisbon	10/01/2018
Barter, Marlene Evelyn	83	Bath	Lisbon	05/19/2019
Beal, Linda Louise	67	Lisbon	Lewiston	05/31/2019
Bernatche, Joanne Marie	68	Brewer	Lisbon	02/02/2019
Bickford, Richard L	76	Lisbon	Lisbon	11/09/2018
Blais, Claudette P.	82	Lisbon	Auburn	09/02/2018
Bonsey, Roland F	88	Lisbon	Augusta	10/28/2018
Bouchard, Roger J.	82	Lisbon	Lewiston	01/31/2019
Bragdon, Michelle M.	75	Lisbon	Lewiston	10/04/2018
Brichetto, Peter T. Jr.	52	Lisbon	Lisbon	06/24/2019
Brown, Carol Ann	73	Lisbon	Lisbon	09/04/2018
Burkhardt, Agnes Louise	88	Lisbon	Auburn	03/29/2019
Caron, Anita J	51	Lisbon	Lisbon	01/23/2019
Caron, Lionel B.	79	Lisbon	Lewiston	04/07/2019
Chamberlain, Chester Leroy	74	Lisbon	Scarborough	11/23/2018
Chattick, Richard Allan Sr	79	Lisbon	Brunswick	05/20/2019
Cherrier, Wayne Arlington	92	Lisbon	Brunswick	07/05/2018
Clark, Douglas Milton	97	Lisbon	Brunswick	01/09/2019
Cloutier, Marion	80	Lisbon	Lewiston	03/22/2019
Cloutier, Timothy S.	56	Lisbon	Lewiston	09/15/2018
Clukey, Diane Ann	63	Lisbon	Lisbon	05/31/2019
Cook, Anita Rita	97	Lisbon	Lewiston	08/15/2018
Coombs, Verna G.	85	Lisbon	Auburn	11/18/2018
Cote, Armand E.	89	Lisbon	Falmouth	01/10/2019
Coty, Anne Christine	77	Lisbon	Brunswick	08/21/2018
Croteau, Georgette M	88	Lisbon	Lisbon	08/26/2018
Curtis, Carroll Erland	85	Lisbon	Lisbon	05/01/2019
Czechalski, Edward Everitt	75	Lisbon	Auburn	11/05/2018
Daigle, James Joseph	60	Lisbon	Lewiston	01/20/2019
Daniels, Felina T.	68	Lisbon	Lisbon	06/23/2019
Dann, Ronald John Edward	67	Lisbon	Auburn	10/05/2018
Doboga, Rae A	89	Lisbon	Lisbon	02/27/2019
Donovan, William R.	77	Lisbon	Lisbon	06/15/2019
Duplease, Deloris Annetta	81	Lisbon	Scarborough	04/13/2019
Eccles, Elizabeth T.	82	Lisbon	Auburn	10/08/2018
Eccles, Richard A.	80	Lisbon	Poland	06/30/2019
Eldredge, Peter Foye	71	Cranberry Isles	Lisbon	09/30/2018
Fillmore, Larry A.	72	Lisbon	Lisbon	03/23/2019
Furrow, Ricky A	59	Lisbon	Lisbon	04/23/2019
Galgovitch, Alfred Joseph	93	Lisbon	Auburn	12/30/2018
Garland, Stanley R.	61	Lisbon	Lisbon	06/23/2019
Garnett, Ralph Elliot	82	Lisbon	Auburn	10/06/2018
Hale, Cheryl A.	60	Durham	Lisbon	07/09/2018
Hargesheimer, Derek J.	48	Lisbon	Lisbon	02/06/2019
Harrington, Susan J	71	Lisbon	Lisbon	04/02/2019
Houle, Arlene Joyce	72	Lisbon	Lisbon	01/21/2019
Huston, Malcolm George	93	Lisbon	Lisbon	04/21/2019
Janosco, George P.	91	Lisbon	Lisbon	02/12/2019
Jordan, Donna B.	75	Lisbon	Auburn	01/30/2019
Kacsmar, Eva L.	90	Lisbon	Lisbon	12/05/2018



Report of Deaths

Continued

Decedent Name	Age	Resident Town	Town of Death	Date of Death
Labrie, Constance Lorraine	84	Lewiston	Lisbon	12/05/2018
Lane, Edward I. Jr.	65	Lisbon	Auburn	07/30/2018
Lane, Merilda Maryanne	87	Brunswick	Lisbon	07/30/2018
LeBlanc, Edmond L.	90	Lisbon	Lisbon	09/17/2018
Levasseur, Roger Paul	81	Lisbon	Lisbon	06/23/2019
Levesque, Madelyn Martha	91	Lisbon	Auburn	06/24/2019
Lowell, Lola E.	70	Lisbon	Brunswick	11/04/2018
Lucas, Raymond Dumont	89	Lisbon	Lewiston	03/10/2019
Mainit, Enrique Juanito Jr.	26	Lisbon	Lisbon	04/04/2019
McCabe, Michael	88	Lisbon	Lisbon	12/04/2018
McDonald-King, S.B. Ernestine D.	85	Lisbon	Lisbon	01/31/2019
Mendoza Quispe, Julian L.	<1	Lisbon	Brunswick	03/08/2019
Metayer, Andrea	78	Lisbon	Lisbon	10/14/2018
Monroe, Constance Marie Rose	71	Lisbon	Lisbon	11/26/2018
Moors, Russell B.	86	Auburn	Lisbon	12/22/2018
Morris, Karen Marie	63	Lisbon	Auburn	07/05/2018
Nash, Karen Elizabeth	19	Lisbon	Lisbon	02/01/2019
Nichols, Judith W.	81	Pittston	Lisbon	01/11/2019
Ouellette, Aurelle J. Jr.	83	Lisbon	Auburn	06/12/2019
Ouellette, Caroline Jeanne	78	Van Buren	Lisbon	09/27/2018
Parker, Cheryl L.	71	Lisbon	Lewiston	01/02/2019
Pelchat, Bertrand W.	86	Lisbon	Auburn	06/04/2019
Pelkey, Leslie John	83	Lisbon	Lisbon	11/08/2018
Perkins, Marian Rose	101	West Bath	Lisbon	09/02/2018
Pineo, Bruce Leeman	55	Chelsea	Lisbon	08/09/2018
Plourde, Harold J.	75	Lisbon	Lisbon	01/08/2019
Powers, Katherine Rose	35	Lisbon	Lisbon	10/03/2018
Quinn, Thomas John	76	Lisbon	Rumford	09/14/2018
Quintero, Daniel Matthew	38	Lisbon	Lisbon	05/20/2019
Rehfield, Jill M.	72	Lisbon	Brunswick	08/22/2018
Reynolds, James R.	75	Lisbon	Lewiston	09/17/2018
Rines, Richard L. Sr.	89	Lisbon	Auburn	07/21/2018
Riordan, Anthony Francis Sr.	83	Lisbon	Portland	12/03/2018
Ritcheson, Jerry Howard	71	Lisbon	Lisbon	12/19/2018
Ritchie, Mary Ellen	75	Mechanic Falls	Lisbon	03/07/2019
Rogers, Cynthia	78	Lisbon	Lisbon	02/04/2019
Russell, Debra Ann	65	Lisbon	Lisbon	06/27/2019
Shepardson, Howard	79	Lisbon	Lewiston	01/11/2019
Shepherd, Dianna Marie	61	Lisbon	Brunswick	05/21/2019
Simard, Rene F.	83	Lisbon	Auburn	08/15/2018
Smith, Allen R.	60	Lisbon	Augusta	08/07/2018
Smith, Donella J.	72	Lisbon	Lewiston	09/26/2018
Smith, Marilyn B.	79	Lisbon	Lewiston	10/28/2018
Smith, Rebecca L.	65	Lisbon	Lisbon	06/26/2019
Soule, Virginia Macasaboang	62	Lisbon	Portland	11/12/2018
St. Peter, Kenneth	53	Lisbon	Lisbon	02/05/2019
Tarr, Kenneth James Jr.	69	Lisbon	Lewiston	06/24/2019
Turcotte, Patricia L.	79	Lisbon	Lewiston	08/19/2018
Turner, James R.	60	Lisbon	Lewiston	10/10/2018
Vachon, Raymond G.	60	Lisbon	Lewiston	08/18/2018
Vachon, Yvonne T.	92	Lisbon	Lisbon	05/28/2019
Ward, Lois Chasse	71	Lisbon	Auburn	10/29/2018
Wells, Ward Francis	74	Lisbon	Togus USVA	01/05/2019
White, Billy Anthony	92	Lisbon	Togus USVA	06/13/2019
Wilcox, Robert D Sr.	70	Lisbon	Lisbon	12/20/2018
Williams, Sarah Ann	71	Lisbon	Brunswick	08/03/2018
Wilson, Catherine	82	Sabattus	Lisbon	10/22/2018
Wright, Merle Herman	89	Lisbon	Auburn	07/23/2018

Sewer Department Report

By Steve Aievoli

This year the Sewer Department pumped and treated 277 million gallons of sewerage and dewatered 6.5 million gallons of sludge generating 773 tons of Bio-Solids. In order to ensure all sewerage can make it to the treatment plant, department staff were busy throughout the year ensuring all pump stations stayed operational, all sewer lines cleaned and all required maintenance/repairs were completed.

At the same time, department staff ensured that all flows that came to and discharged from the treatment plant were adequately treated and were within compliance of the waste discharge license issued by the Maine Department of Environmental Protection.

The department was able to replace just over 4000 feet of sewer lines listed as part of the first project in the phase one sewer improvement list. This work began in September with the replacement of the Park Street, Madelyn Street, and the Whitney Street sewer lines before the weather turned, and the project was put on hold until spring. In April, the project resumed with the replacement of the Andrea Street sewer line and work was underway with the replacement of the Ferry Road sewer line when the fiscal year ended.



School Field Trip to the Treatment Plant

Solid Waste Report

By Randy Cyr

The Lisbon Solid Waste department saw several changes over 2019, which not only affected our residents but nationwide. However, regardless of change, each and every day our employees arrive to work ready to take on any challenge and continuously working to enhance our recycling program.

Whether it's our attendants helping residents dispose of their garbage, or management working to develop new and innovative programs to enhance recycling, I am constantly amazed at the value these employees bring to our organization and couldn't be more proud of the high level of service we continue to provide our residents and businesses today.

One of several changes which was a huge factor in our success was the hiring of 1 new full-time and 1 part-time employee which brings us to a fully staffed crew. Today, the Department of Solid Waste is serviced by 2 full-time attendants/drivers, 2 part-time attendants, 1 operations manager and the Director whom oversees all operations at the facility.

On a daily basis, Solid Waste employees are responsible for an abundance of tasks. Besides the duties you more commonly see, a few which are important to highlight are:

- Knowing and understanding not only the Lisbon solid waste/recycling rules and procedures, but also those of the Maine Department of Environmental Services and the Federal Environmental Protection Agency.
- Sorts cardboard, newspaper, aluminum, and other recyclables, strap and bundle loads and prepares them for transport.
- Compacts all MSW in order to condense waste materials and prepares all loads for transport and brings all waste to Maine Waste to Energy.
- Constantly performing preventive maintenance ensuring all equipment is operational including their trucks, forklift, loader and compactors.
- Works closely with Public Works during the winter seasons clearing specified routes and locations during and after all winter storms.

One change that has effected the department drastically was due to China's "National Sword" import ban on recycling that has caused disruption to local recycling markets and nation wide. This led the nation's solid waste facilities to adjust disposal methods and fees since we are no longer receiving the revenue we once heavily relied on.

The first change which took place which you are already familiar with is the increased fees for permits and various bulky items of disposal. Although it's not going to fix the issue long term it has allowed the town to maintain and operate a Solid Waste Facility the way it should for the time being.

Solid Waste Report

Continued

For a better understanding on the facility changes in the costs and revenue aspects, below is a chart showing the difference from 2017 through current on the cost and revenue per ton for Cardboard, Newspaper and Mixed Paper. Keep in mind that these types of changes are happening across the board with all recycling.

MONTH / YEAR	CARBOARD (OCC)	NEWSPAPER	MIXED PAPER
JANUARY - 2017	\$125.00	\$80.00	\$57.50
DECEMBER - 2017	\$90.00	\$60.00	\$10.00
JANUARY - 2018	\$90.00	\$60.00	\$10.00
DECEMBER - 2018	\$60.00	\$25.00	-\$25.00
JANUARY - 2019	\$50.00	\$20.00	-\$30.00
DECEMBER - 2019	\$20.00	\$30.00	-\$30.00

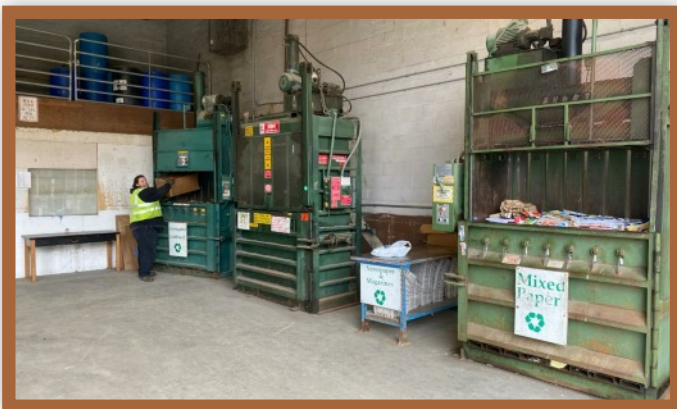
***Note:** Any positive number represents revenue per ton and a negative number represents disposal cost per ton. This chart shows only the first and last month of the given year.*

While the recycling market for the items above continue to change, so does our rates for Municipal Solid Waste (MSW), which is also another reason for policy changes within our town. However, knowing that each cent counts in everyone's budget, we are continuing to brainstorm alternative measures in ensuring you have the best options of disposal and lowest rates possible.

Last but not least is our new Compost Disposal Program. Just one of many ways to reduce waste and save money long term. With a grant we were able to purchase a disposal location at the transfer station gate, with a new cement pad, roof, signage and bins. This service is free and currently being used by many, by proper disposal of food waste we could potentially limit our overall weight for MSW which total disposal weight for the town in 2019 was 2,711.66 tons.

As little as food waste may seem in your bag, according to the Environmental Protection Agency, food waste makes up approximately 22% of discarded waste from cities and towns; more than any other material in everyday trash.

My team and I truly appreciate your efforts working with us through these changes and we believe that these changes are going to positively affect the Town of Lisbon and look forward to what the future brings!



Tax Collector's Report

By Diane Barnes

REAL ESTATE - 2018 Outstanding Liens as of 6/30/2019

Name	Tax Year	Total Due
*ARSENAULT, BRIAN	2018	1.28
*BARTLETT, BONNY	2018	1,603.53
*BEDARD, MAURICE R. & ANN R.	2018	167.51
*BOOKER, LISA	2018	703.84
*CHASSE, JOHN K. & SUSAN M.	2018	3,265.03
*CORLISS, DEREK	2018	315.33
*COX, CHARLES E.	2018	1,131.46
*CRAWFORD, KRIS A. & MARCEA L.	2018	3,101.00
*DAVIS, JAMES T. & CAMPBELL, JENNIFER N.	2018	3,259.48
*DIGREGORIO, JANET M.	2018	3,220.41
*DONOHUE, SHAWN	2018	2,291.14
*DUBE, BRIAN A. SR. & VICTORIA E.	2018	2,011.06
DYER, AMANDA	2018	276.32
*ELWELL, ROBERT F., JR & WENDY C.	2018	3,583.68
*ELWELL, ROBERT F., JR. & WENDY C.	2018	3,552.80
*ELWELL, ROBERT T. & CARTONIO , WENDY S.	2018	1,262.78
*FARNSWORTH, SUSAN O.	2018	3,503.44
*FOWLER, KENNETH W. & CONSTANCE M.	2018	2,379.98
*GEORGE, MICHELLE & RICHARD	2018	2,245.21
*KAJA HOLDINGS, LLC C/O DSV SPV2, LLC	2018	3,020.18
*KENNEY, RICHARD	2018	3,396.53
*KING, PAULETTE A.	2018	321.41
KUHN, MARCUS	2018	3,874.45
*LABONTE, DIANE M.	2018	50.74
*LACOMBE, KATE	2018	46.61
*LEAVITT, RENEE	2018	1,426.98
*MARTIN, CINDY D. & EMMONS A. III	2018	549.86
*MCGUIRE, PAMELA A.	2018	4,698.87
MCLAUGHLIN, DARRELL	2018	137
*MILLER INDUSTRIES	2018	8,960.93
MILLER INDUSTRIES, INC.	2018	271.66
MILLER INDUSTRIES, INC.	2018	503.24
MILLER INDUSTRIES, INC.	2018	503.24
MILLER INDUSTRIES, INC.	2018	997.27
MILLER REALTY CO.	2018	449.2
MILLER REALTY CO.	2018	348.86
MITCHELL, STEPHEN	2018	2,455.85
*NORMAN, GERALD & NICOLE	2018	302.54
*NOYES, JACOB	2018	405.46
*OUELETTE, CARL	2018	328.27

Tax Collector's Report

Continued

REAL ESTATE - 2018 Outstanding Liens as of 6/30/2019 Continued

Name	Tax Year	Total Due
*PATRIA, JOHN	2018	3,555.78
*POWELL, TAMMY LEE	2018	144.6
RAMICH, JOEL	2018	122.9
*RUSSELL, MICHAEL	2018	2,745.42
*SPAULDING, DAVID M. & NANCY L.	2018	1,485.11
*SPAULDING, DAVID M. & NANCY L.	2018	354
*STOKLAS, EMERY J SR & JEAN & JOHN E. & BARBARA J. STOKLAS	2018	590.73
*STOKLAS, EMERY J. & JOHN E. & BARBARA J. STOKLAS	2018	2,640.02
*TARR, BRADLEY & BETTY-ANN	2018	2,194.42
*THERRIAULT, ROXANNE	2018	939.57
*THIELE, SARA J.	2018	258.57
*WENTWORTH, THOMAS JAY	2018	291.73
*WENTWORTH, THOMAS JAY & BOBBI JO	2018	298.11
WILLIAMS, FREDERICK E.	2018	267.46
*YOUNG, KELI M.	2018	1,030.53
Total for 55 Accounts:		87,843.38

*Paid by January 31, 2020

2019 Outstanding Liens as of 6/30/2019

Name	Tax Year	Total Due
ALLEN, LIBBY	2019	327.83
ALTIERI, DEBBIE	2019	81.54
ARSENAULT, BRIAN	2019	2,433.85
BARD, TIMOTHY	2019	707.94
BARTLETT, BONNY	2019	2,495.13
BAUD, ARLENE	2019	484.21
BEAULIEU, JOSHUA	2019	420.17
BEDARD, MAURICE R. & ANN R.	2019	1,450.03
BOOKER, GARY D.	2019	895.58
*BOOKER, LISA	2019	2,038.85
*BOWIE, ROGER ROYALSBOROUGH RD.	2019	535.22
*BRIGLIO, ANTONIO & ABIGAIL	2019	2,674.13
BRUNICK, DARLENE G.	2019	1,789.00
*BULICK, DANIEL	2019	1,541.10
*BULICK, DANIEL	2019	190.42
*BULICK, DANIEL	2019	1,421.85
*BULICK, DANIEL	2019	758.18
*BULICK, DANIEL	2019	950.01
*BULICK, DANIEL	2019	4,724.65
*BULICK, DANIEL WAYNE	2019	771.14
*BURKHARDT, GERALD D. & JEAN E.	2019	1,455.56

Tax Collector's Report

Continued

2019 Outstanding Liens as of 6/30/2019 Continued

Name	Tax Year	Total Due
CALDERON, DUVAL XAVIER PESANTEZ RANDALL, REBECCA F. C/O RANDALL, REBECCA F.	2019	3,604.71
*CANNEY, RAYMOND J. & PHYLLIS J.	2019	217.83
CHASSE, JOHN K. & SUSAN M.	2019	4,881.82
CLARK, BARBARA H. HEIRS OF	2019	2,196.99
*CLOUTIER, JARED	2019	557.14
*CLOUTIER, JARED S.	2019	1,548.94
*COFFIN, TRISTAM W.	2019	1,716.33
COLEMAN, BARBARA D.	2019	3,144.13
CONRAD, JAMES W. & DEBRA A.	2019	1,612.51
*CORSON, MARK	2019	501.51
*COSTELLO, NONA	2019	1,105.57
COX, CHARLES E.	2019	1,155.46
*CRAFTS, SYLVIA	2019	1,439.14
CRAWFORD, KRIS A. & MARCEA L.	2019	3,124.13
CURTIS, CINDY H.	2019	69
DAIGLE, DENNIS	2019	3,170.79
*DELORME, MARCEL J. SR.	2019	2,845.75
*DIGREGORIO, JANET M.	2019	3,244.36
DONOHUE, SHAWN	2019	2,416.38
DOUCETTE, DYLAN	2019	361.51
*DOUCETTE, ROBERT G. & JUNE E.	2019	895.93
DOYON, MARCEL	2019	1,295.46
*DSV SPV2, LLC	2019	3,042.78
DUBE, BRIAN A. SR. & VICTORIA E.	2019	2,025.88
DUBOIS, DAVID D.	2019	615.49
DUFFY CAROL L. C/O BOSSE, MICHAEL L. & LORRI J.	2019	533.64
DYER, AMANDA	2019	122.37
*DYER, AMANDA	2019	281.16
ELWELL, ROBERT F., JR & WENDY C.	2019	3,610.53
ELWELL, ROBERT F., JR. & WENDY C.	2019	3,579.42
ELWELL, ROBERT T. & CARTONIO, WENDY S.	2019	1,272.13
ENMAN, NANCY HUSTON- & ROBERT A.	2019	2,775.76
ENMAN, ROBERT A. & NANCY	2019	2,475.02
ENMAN-CURTIS, KOREY	2019	568.92
FARNSWORTH, SUSAN O.	2019	3,529.51
*FERRENCE, KIRK	2019	3,426.46
*FIELD, MARLENE F.	2019	2,093.15
FLETCHER, KEVIN	2019	1,076.00
FOWLER, KENNETH W. & CONSTANCE M.	2019	2,963.39
*FOWLER, KENNETH W. & CONSTANCE M.	2019	2,476.98
FREVE, MARY E.	2019	1,057.06
*FUSARO, JOHN J.	2019	1,283.63

Tax Collector's Report

Continued

2019 Outstanding Liens as of 6/30/2019 Continued

Name	Tax Year	Total Due
GAGNON, ARMAND SR,	2019	1,934.61
GALLANT, DONALD H. & TAMMIE J.	2019	2,946.22
GARCIA, HANSEL Z.	2019	2,467.07
GEORGE, MICHELLE & RICHARD	2019	2,261.82
GERRY, ROXANNE	2019	12,642.05
*GIVENS, WILLIAM RAY & TRACEY LYNN	2019	2,564.83
GOOD TIME LANES INC.	2019	3,484.47
GORMAN, BARBARA	2019	2,020.70
GOULD, GAIL	2019	377.08
HAM, NANCY L.	2019	286.35
*HAWKINS, LARRY, HARRIET & RONALD	2019	120.56
HENRY, TREVOR	2019	306.95
*HIBBARD, STANLEY	2019	1,160.00
HOLLIS ACQUISITIONS, LLC C/O 290 ELM LLC	2019	2,527.43
HUSTON, PETER C. & BETH	2019	4,116.07
HUSTON, WALTER A. HEIRS OF C/O WALTER HUSTON TRUST	2019	63.4
JACOBS, PAUL	2019	330.42
KENNEY, RICHARD	2019	3,462.12
KING, PAULETTE A.	2019	884.23
KUHN, MARCUS	2019	3,903.47
LABONTE, DIANE M.	2019	91.91
LACOMBE, KATE	2019	563.74
LAFONTAINE, MICHAEL & PAULA	2019	343.14
*LAMOTHE, RICHARD & LIANE	2019	3,113.42
LEAVITT, RENEE	2019	1,385.54
*LEMKE, WILLIAM	2019	1,114.07
*LEMKE, WILLIAM	2019	503.29
LIBBY, DEBORAH A.	2019	1,853.66
LOCKE, BETTY J. THORPE, ANTHEA L.	2019	874.48
MARINE, MARK C. & DIANA S.	2019	2,369.73
MARTEL, RICHARD A. & EVELYN Y.	2019	809.05
MARTIN, CINDY D. & EMMONS A. III	2019	2,329.20
*MCCORMICK, MARILYN	2019	1,225.93
*MCCRATER, CYNTHIA	2019	1,358.84
MCGUIRE, PAMELA A.	2019	4,740.84
MCLAUGHLIN, DARRELL	2019	447.08
*MILLER INDUSTRIES	2019	9,028.15
MILLER INDUSTRIES, INC.	2019	273.38
MILLER INDUSTRIES, INC.	2019	506.71
MILLER INDUSTRIES, INC.	2019	506.71

Tax Collector's Report

Continued

2019 Outstanding Liens as of 6/30/2019 Continued

Name	Tax Year	Total Due
MILLER INDUSTRIES, INC.	2019	1,004.46
MILLER REALTY CO.	2019	452.26
MILLER REALTY CO.	2019	351.16
MILLETT, ED	2019	606.03
MITCHELL, STEPHEN	2019	3,489.66
MORSE, SHELLY L.	2019	959.41
NORMAN, GERALD & NICOLE	2019	285.38
PATRIA, JOHN	2019	4,679.61
PEARSON, JESSICA & HOYT, ANDREW	2019	712.65
*POWELL, TAMMY LEE	2019	246.49
RAMICH, JOEL	2019	100.33
REHFELD, GEORGE D. & JILL M.	2019	2,059.64
REIL, IRENE	2019	1,188.49
*RIDLEY, RANDALL	2019	90.93
RIORDAN, ANTHONY F. & JUDITH A.	2019	3,836.07
ROSSIGNOL, NATHAN	2019	469.24
*RUSSELL, MICHAEL	2019	2,844.13
RYAN, TIMOTHY	2019	314.58
SCHULTHEISS, JANE	2019	333.01
SCHWICKER, FREDERICK P. SR. & PATRICIA A.	2019	2,773.42
*SCOTT, COREY & MEGAN	2019	79.01
SPAULDING, DAVID M. & NANCY L.	2019	1,489.25
SPAULDING, DAVID M. & NANCY L.	2019	356.34
SPAULDING, MATTHEW L. & NISSA O.	2019	1,988.61
STAPLETON, CHRIS	2019	249.25
*STARBIRD, LINDA D.	2019	789.47
*STEWART, ERIC D. & KELLY E.	2019	3,238.19
STOKLAS, EMERY J SR & JEAN & JOHN E. & BARBARA J. STOKLAS	2019	594.85
STOKLAS, EMERY J. & JOHN E. & BARBARA J. STOKLAS	2019	2,684.37
*STONE, JENNIFER L. & DANIELLE R.	2019	201.8
*SYLVIA, SAMUEL T.	2019	1,785.44
*TANCREDE, LEE N.	2019	1,947.14
*TARR, BRADLEY & BETTY-ANN	2019	2,850.29
*TERRIAULT, MARCEL R.	2019	1,156.43
TERRIAULT, PETER	2019	4,269.01
TERRIAULT, ROXANNE	2019	949.04
THIELE, SARA J.	2019	430.55
*THOMPSON, GERMAINE & SMALL, CONSTANCE	2019	757.59
WALDER, GREER	2019	2,004.18
WATERS, GREGORY K. & DANIELLE D.	2019	945.31
WATERS, GREGORY K. & DANIELLE D.	2019	1,155.35
*WEBER, KAREN S.	2019	3,027.41
WENTWORTH, THOMAS JAY	2019	1,204.71
WILLIAMS, FREDERICK E.	2019	262.67
YOUNG, KELI M.	2019	2,286.75
*ZARRILLI, JOSEPH & PELLETIER, MICHELLE & DARREN	2019	2,830.63
Total for 149 Accounts:		255,690.37

*Paid by January 31, 2020

Town Salary Report

By Megan Lavigne

Title	Elected Officials	Gross Wages	Title	Clerk	Gross Wages
COUNCIL	KOLBE, KASIE L	1,424.80	CLERK	LYCETTE, TWILA	56,979.43
COUNCIL	WARD, ALLEN S	1,424.80	ASSISTANT CLERK	SMITH, LISA B	16,441.94
COUNCIL	ALBERT, NORMAND	1,739.92	ASSISTANT CLERK	HODGKINS, NINA L	3,687.55
COUNCIL	LAROCHELLE, FERNAND M	1,424.80	ASSISTANT CLERK	MICHEL, GWENDOLYN R	383.46
COUNCIL	LUNT, MARK C	1,424.80	ELECTION CLERKS	FOURNIER, ANITA J	310.75
COUNCIL	GANONG, JEFFREY B	54.80	ELECTION CLERKS	CLOUTIER, SHEILA L	266.75
COUNCIL	CRAWFORD, KRIS A	328.80	ELECTION CLERKS	MICHEL, DANIEL P	371.25
COUNCIL	BRUNELLE, CHRISTOPHER	1,370.00	ELECTION CLERKS	RIDLEY, VERLA	305.25
COUNCIL	FELLOWS, DONALD R	581.31	ELECTION CLERKS	KELLER, JO-JEAN C	154.00
SCHOOL COMM	JEFFERIES, PAULA J	1,370.00	ELECTION CLERKS	FELLOWS, JANE F	85.25
SCHOOL COMM	YERGIN, KATHI L	1,424.80	ELECTION CLERKS	GRAY, SHEILA A	158.90
SCHOOL COMM	LABBE-POISSON, KIMBERLY A	1,424.80	ELECTION CLERKS	LEVESQUE, BERTRAND A	154.00
SCHOOL COMM	ROGERS, KELLI A	54.80	ELECTION CLERKS	GAYTON, MONIQUE A	349.25
SCHOOL COMM	AUSTIN, TRACI J	1,739.92	ELECTION CLERKS	JORDAN, ROBERT J	154.00
SCHOOL COMM	CUNNINGHAM, ROSS H	1,424.80	ELECTION CLERKS	HANLON, KAREN J	313.50
			WARDEN	ROBERTS, RICHARD J	324.50
Title	Town Manager's Office	Gross Wages	Title	Police	Gross Wages
TOWN MANAGER	BARNES, DIANE M	97,742.74	POLICE CHIEF	HAGAN, MARC R	78,590.99
HR ASST/ADMIN	LAVIGNE, MEGAN E	50,148.73	POLICE LIEUTENANT	MCGEE, RYAN A	84,342.65
Title	Town Buildings	Gross Wages	ADMIN ASSIST	TAPLEY, ANDREA N	38,203.82
CUSTODIAN	NORMAND, JOSEPH G	11,096.96	PT-ADMIN	MCFADDEN, CHRISTINE M	17,995.97
Title	Assessor	Gross Wages	POLICE SERGEANTS	MOORE, HARRY F	88,944.17
ASSESSOR	MALLOY, KATHLEEN A	59,892.30	POLICE DETECTIVE	PICARD, JEFFREY G	70,954.83
Title	Planning Board	Gross Wages	POLICE DETECTIVE	ST. AMANT, RICHARD R	78,994.01
PLANNING BOARD	LUNT, CURTIS H	416.67	PATROL OFFICER	ST. PIERRE, JASON J	68,711.62
PLANNING BOARD	PARADIS, KARIN L	531.29	PATROL OFFICER	KAUFFMAN, NICHOLAS B	44,929.06
PLANNING BOARD	CARR, SHAUN J	406.20	PATROL OFFICER	FIELD, CHANDLER M	55,409.22
PLANNING BOARD	HUSTON, CHRISTOPHER D	180.46	PATROL OFFICER	KELLY, SHAWN E	69,457.01
PLANNING BOARD	HALL, SCOTT T	500.00	PATROL OFFICER	SIBLEY, CHRISTOPHER M	8,943.48
PLANNING BOARD	KUHL, WILLIAM F	385.39	PATROL OFFICER	DARBY, GLENN E	64,636.45
Title	Code Enforcement	Gross Wages	PATROL OFFICER	KENNEY, BRIANNA M	47,631.24
CODE ENFORCEMENT/	DOUGLASS, DENNIS J	84,924.09	PATROL OFFICER	KAUFFMAN, KRISTOPHER A	24,615.91
HEALTH OFFICER			PATROL/SRO	BERNARD, RENEE L	72,282.95
Title	Appeals Board	Gross Wages	RESERVE OFFICERS	LEVESQUE, ANDREW L	2,048.68
APPEALS BOARD	RUGULLIES, CHRISTOPHER	100.10	RESERVE OFFICERS	LIBBY, TIFFANY M	9,079.46
APPEALS BOARD	MARSHALL, BRUCE E	100.10	RESERVE OFFICERS	MIVILLE, JOSEPH T	2,229.41
APPEALS BOARD	MORGAN-ALEXANDER, MIRIAM	150.02	RESERVE OFFICERS	MATTHEWS, DENNIS V	969.33
APPEALS BOARD	ZACK, JESSE P	100.10	RESERVE OFFICERS	BRUSHWEIN, GLEN J	7,840.38
APPEALS BOARD	SMITH, BENJAMIN J	100.10			
Title	Finance	Gross Wages	Title	Dispatch	Gross Wages
FINANCE DIRECTOR	TIERNEY, KAYLA M	16,219.21	DISPATCHERS	BLAKE, JARED A	53,782.28
FINANCE DIRECTOR	COLSTON, LYDIA A	31,891.71	DISPATCHERS	DICKINSON, STEVEN E	57,435.31
ACCT PAYABLE CLK	MARTIN, BRENDA L	29,528.25	DISPATCHERS	DECKER, ERIKA B	43,748.96
FINANCE ASSISTANT	GIASSON, RUSSELL B	15,238.53	DISPATCHERS	ROY, CATHY A	60,170.82
Title	Tax Collection	Gross Wages	PT-ADMIN	FRIZZLE, ARTHUR F	6,713.35
OFFICE MANAGER	LECLAIR, CAROL A	40,263.52	RESERVE DISPATCH	BINGELIS, MARK J	4,978.60
COLLECTIONS CLK	WIERS, AMY M	34,827.42	RESERVE DISPATCH	LEMONT, JOSEPH D	169.92
COLLECTIONS CLK	HAYSLIP, REBECCA L	33,304.27	RESERVE DISPATCH	CHONKO, JOHN J	3,195.64
COLLECTIONS CLK	PELLETIER, PAULINE L	39,099.67	RESERVE DISPATCH	KELLY, MELISSA A	3,530.10
Title	Animal Control	Gross Wages			
ANIMAL OFFICER	COOPER, JEFFREY D	40,736.96			
RESERVE ACO	SCHLOTTERBECK, RAY C	1,691.76			

Town Salary Report

Continued

Title	Fire	Gross Wages
FIRE CHIEF	LECLAIR, NATHAN A	70,537.87
PT-ADMIN	MICHAUD, PAUL L	269.28
CALL FIREFIGHTERS	CHASE, COREY D	27.81
CALL FIREFIGHTERS	ROBITAILLE, ROBERT A	6,400.74
CALL FIREFIGHTERS	JONES, ADAM G	5,311.54
CALL FIREFIGHTERS	ROBITAILLE, RYAN J	6,025.67
CALL FIREFIGHTERS	WOOD, ROBERT A	2,281.76
CALL FIREFIGHTERS	CARR, JEFFREY S	6,143.25
CALL FIREFIGHTERS	BERUBE, JIMMY W	438.61
CALL FIREFIGHTERS	GUAY, RYAN J	3,242.95
CALL FIREFIGHTERS	WILLIAMS, JEREMY S	1,124.52
CALL FIREFIGHTERS	BYRON, JOSHUA G	2,354.56
CALL FIREFIGHTERS	ROBITAILLE, JOSEPH M	1,582.58
CALL FIREFIGHTERS	GEORGE, RICHARD N	2,421.57
CALL FIREFIGHTERS	PELLETIER, CHAD N	1,290.07
CALL FIREFIGHTERS	WATSON, ERIC C	6,282.45
CALL FIREFIGHTERS	REULING, CALVIN C	47.05
CALL FIREFIGHTERS	ADAMS, DANA E	3,512.92
CALL FIREFIGHTERS	ADAMS, JOHNATHAN P	238.91
CALL FIREFIGHTERS	THEBERGE, ALEX P	8,553.97
CALL FIREFIGHTERS	KAZIMER, ALEX T	835.45
CALL FIREFIGHTERS	TUCCI, CHRISTINA A	3,406.85
CALL FIREFIGHTERS	LERETTE, NICHOLAS G	134.42
CALL FIREFIGHTERS	KAZIMER, ADAM R	2,643.49
CALL FIREFIGHTERS	WROBEL, THOMAS J	8,294.65
CALL FIREFIGHTERS	MAILHOT, DAVID L	248.14
CALL FIREFIGHTERS	MCGRATH, THOMAS F	6,256.00
CALL FIREFIGHTERS	HEWES, LEO G	4,045.25
CALL FIREFIGHTERS	OUELLETTE, RONALD R	1,898.46
CALL FIREFIGHTERS	LERETTE, KEVIN W	2,566.91
CALL FIREFIGHTERS	THERRIEN, SCOT D	1,459.39
CALL FIREFIGHTERS	DUBOIS, JOSHUA C	3,936.11
CALL FIREFIGHTERS	COFFIN, TRISTAM W	4,306.69
CALL FIREFIGHTERS	FLECK, SHAUN D	3,428.86
CALL FIREFIGHTERS	THOMPSON, CHARLES K	1,524.33
CALL FIREFIGHTERS	JUDD, DJ S	5,392.49
CALL FIREFIGHTERS	LEMIEUX, JAMES B	3,306.84
CALL FIREFIGHTERS	BEAL, JAMES E	5,463.19
CALL FIREFIGHTERS	GAMACHE, LELAND	8,308.47
CALL FIREFIGHTERS	MOULTON, MARK D	13,635.61

Title	Emergency Management	Gross Wages
EMERGENCY MGMT DIR	WARD, LISA M	1,763.86

Title	Treatment Plant	Gross Wages
TREATMENT PLANT DIR	AIEVOLI, STEPHEN	85,742.07
SUPERVISOR	STEWART, MICHAEL D	46,926.35
SUPERVISOR	SOUCY, ANTHONY M	18,316.21
OPERATOR	WEBSTER, THOMAS M	48,848.14
LAB TECHNICIAN	BRETON, ZACHERY R	45,807.26

Title	Public Works	Gross Wages
PUBLIC WORKS DIRECTOR	CYR, RANDY D	63,656.11
PW-OPERATIONS MANAGER	BEAL, ELWOOD	76,357.41
PW ADMIN ASSISTANT	SOUCY, RAYMOND S	29,918.69

Title	Fire	Gross Wages
ADMIN ASSISTANT	DUBOIS, NICHOLE M	7,837.04
FOREMAN	POISSON, DANIEL D	62,133.16
CHIEF MECHANIC	MASON, ALFRED C	46,384.43
MECHANIC	PIELA, MICHAEL J	50,547.70
MECHANIC PT	DALY, DUNCAN A	15,187.50
DRIVER/OPERATOR	GALPEAU, GERARD R	30,779.90
DRIVER/OPERATOR	BODINET, JOSHUA W	17,180.56
DRIVER/OPERATOR	WESTLEIGH, JONATHAN A	27,055.00
DRIVER/OPERATOR	PLUMMER, MATTHEW D	7,342.26
DRIVER/OPERATOR	SMITH, NICHOLAS A	39,923.79
DRIVER/OPERATOR	TAYLOR, GARRETT J	16,033.52
DRIVER/OPERATOR	ST. AMANT, JOHN R	45,308.18
DRIVER/OPERATOR	FIELD, JAMES R	4,122.98
WINTER SUB PLOW'G	OUELLETTE, GEORGE A	1,001.04

Title	Transfer Station	Gross Wages
OPERATIONS MGR	OBIE, MARCEL R	46,453.62
DRIVER/ATTENDANT	BARKER, GREGORY D	41,753.48
DRIVER/ATTENDANT	TWIGG, WILLIAM D	20,455.69
ATTENDANT	WILLIAMS, JAMES A	11,401.50
ATTENDANT	BINETTE, LENNESSA M	2,103.75

Title	Parks and Recreation	Gross Wages
FESTIVAL COORDINATOR	BAUMER, JULIE-ANN	8,664.42
PARKS & REC DIR	STEVENS, MARK	65,431.18
PARKS/REC ASST DIR	LEEMAN, DANIEL L	15,234.86
ADMIN/PROGRAMMER	GARNETT, CHERYL A	40,110.81
SENIOR COORDINATOR	STROUT, ALINE L	31,693.12
PARKS LABORER	WALTON, WESLEY J	18,776.25
PARKS LABORER	BISSON, JOSEPH D	16,558.25
PARKS LABORER	JOVER, JUSTIN M	5,895.50
PARKS LABORER	LECLAIR, BENJAMIN	6,322.88
COACH	NOVARIA, DAVID P	350.00
COACH	KATES, CHRISTOPHER	700.00
COACH	AUSTIN, PAYTON A	3,000.00
COACH	PERRON, JENNIFFER	1,200.00
COACH	POMERLEAU, BARRY	1,600.00
COACH	STEVENS, MAKAYLA	500.00
COACH	BEST, SABRINA M	1,150.00
COACH	HUSTON, MICHELLE	800.00
COACH	BURKHARDT, HUNTER	500.00
INSTRUCTOR	MORIN, LINN E	6,977.00
INSTRUCTOR	LEVESQUE, CASEY A	1,805.00
INSTRUCTOR	CARTER, KRISTEN N	1,286.25
INSTRUCTOR	KEATING, TONIA L	4,780.00
CAMP COUNSELOR	GENDRON, MISTY M	874.50
CAMP COUNSELOR	HUSTON, LINDSAY L	3,014.00
CAMP COUNSELOR	SHAW, JOSHUA H	2,542.25
CAMP COUNSELOR	FENDERSON, MORGAN	2,956.25
CAMP COUNSELOR	TAPLEY, SETH W	2,739.00
CAMP COUNSELOR	TAPLEY, EMMA E	2,543.75
CAMP COUNSELOR	WILLEY, ANNA M	2,873.75
CAMP COUNSELOR	CYR, SHELBY R	2,824.25
CAMP COUNSELOR	TALBOT, EMILY L	1,366.75
CAMP COUNSELOR	MORSE, LILLY L	5,159.50
CAMP COUNSELOR	VALCOURT, MADISON	448.25

Town Salary Report

Continued

Title	Parks & Recreation	Gross Wages
CAMP COUNSELOR	PETRIE, JULIE A	350.00
CAMP COUNSELOR	SMITH, STEFAN A	3,139.50
CAMP COUNSELOR	FEELY, KRISTIE L	3,685.50
CAMP COUNSELOR	PACE, CASSANDRA L	2,989.25
CAMP COUNSELOR	MARTIN, STEVEN J	3,513.00
CAMP COUNSELOR	GOULET, SADIE M	2,983.75
CAMP COUNSELOR	BEDFORD, MAKENSEY J	3,613.50
CAMP COUNSELOR	LEEMAN, RILEY D	6,818.00
CAMP COUNSELOR	POISSON, MACKENNA J	783.75
CAMP COUNSELOR	CZECHALSKI, SAVANNAH L	2,530.00
CAMP COUNSELOR	DESCHAINES, DESTINEY M	500.00
CAMP COUNSELOR	FISH, OWEN T	5,158.50
CAMP COUNSELOR	HALLS, TYLER A	2,873.75
CAMP COUNSELOR	LIBBY, MEGAN C	2,472.25
CAMP COUNSELOR	MCCOURT, BREANNE E	2,838.00
CAMP COUNSELOR	MCCOURT, ASHLEY A	2,818.75
CAMP COUNSELOR	MYNAHAN, JORDAN E	2,796.75
CAMP COUNSELOR	WENTZHEIMER, KAYNE V	3,011.25
CAMP COUNSELOR	WILLEY, EMMA E	2,992.00
AFTER SCHOOL	BARRY, JENICA A	2,952.00
AFTER SCHOOL	LEEMAN, MICHELLE L	1,691.00
AFTER SCHOOL	JUDD, ALYSSA M	1,492.25
AFTER SCHOOL	TURNER, JOANNA B	2,303.95
AFTER SCHOOL	HARLOW-BABBIN, NICOLE	2,022.00
AFTER SCHOOL	TURNER, RILEY J	1,245.00
AFTER SCHOOL	TRUFANT, TRINITY R	483.00
PROGRAM SUPERVISOR	HINCKLEY, KAREN D	226.94
PROGRAM SUPERVISOR	DURISKO, KAREN L	12,772.43
PROGRAM SUPERVISOR	COLLINS, JULIE A	3,600.00
PROGRAM SUPERVISOR	SKRABAK, JAMES J	539.50
REFEREE	TAPLEY, WILLIAM R	54,646.55
ADMIN SUBSTITUTE	SAROFEE, MICHELLE	4,893.00
BUS DRIVER	TOBIN, IRENE C	138.13
BUS DRIVER	WILLEY, LEANNE T	1,590.59
BUS DRIVER	BEAULIEU, TRACI L	1,792.96
BUS DRIVER	TUPLIN, AMELIA D	841.14
BUS DRIVER	CURTIS, HEATHER A	4,114.69
Title	Library	Gross Wages
LIBRARY DIRECTOR	NADEAU, DIANE I	54,485.63
LIBRARY AIDE	SHAW, KAREN A	7,620.25
LIBRARY/CIRCULATION AIDE	MARENIUS, ANITA E	23,831.94
LIBRARY/CIRCULATION AIDE	MEDLEN, CYNTHIA L	24,792.42
LIBRARY/CIRCULATION AIDE	LEMIEUX, CLAUDIA M	16,270.50
CHILDREN'S LIBRARIAN	MEAKIN, WILLIAM J	28,815.93
SUMMER INTERN	SHAMBARGER, GEOFFREY	1,595.00
LIBRARY CUSTODIAN	WILLIAMS, CANDACE M	8,528.53
Title	General Assistance	Gross Wages
GENERAL ASSISTANCE DIR	HARDY-GODDARD, JUDY	6,672.70
Title	Economic Development	Gross Wages
ECONOMIC DEV DIRECTOR	RICHARDSON, BRETT T	6,004.24
ECONOMIC DEV DIRECTOR	STEUBER, TRACEY K	40,396.94
Title	Water Department	Gross Wages
WATER DIRECTOR	ALEXANDER, WILLIAM G	90,665.00
WATER OPERATOR	CORNELISON, ROBERT T	15,954.36
WATER OPERATOR	SHULTZ, TIMOTHY J	64,215.06
WATER OPERATOR	CURRIER, CODY R	27,981.45
WATER OPERATOR	STEVENS, DONALD R	64,120.39
BUSINESS MANAGER	REYNOLDS, SHELLIE A	57,992.82
OFFICE ASSISTANT	MASSE, CYNTHIA J	34,332.38
WATER COMMISSIONER	BICKFORD, ROGER S	1,125.00
WATER COMMISSIONER	HALE, MARIE A	1,361.00



Lisbon's Police Officers on duty on Moxie Day 2019 above.

Public Works Plowing during a Storm



Lisbon School Department

By Superintendent Dr. Richard Green

As you may know, in 2012 and then again on March 24, 2018, the Lisbon School Department organized a community event that consisted of stakeholders from various groups and organizations to engage in conversations regarding our school department and community, which resulted in the development of our Strategic Educational Plan. This plan has provided a shared vision and focus for our district needs and highlights the progress that has been made. Participants reviewed and revised a set of themes from our conversations that helped us prioritize our future efforts. It also provided us with an on-going sense of direction. In a continued effort to ensure that the goals and objectives within the Strategic Educational Plan are followed. Back in 2012, the Lisbon School Department organized a Planning Team, which is comprised of volunteers from the community and staff and the Planning Team meets annually to summarize the progress that has been made meeting the specific responsibilities and goals outlined in the Strategic Educational Plan.

On behalf of the Lisbon School Department I would like to again thank all of the individuals who have participated in these conversations and remind members of the community that our Strategic Educational Plan is available on our webpage. Please contact me directly at 353-6711 Extension 1005 or rgreen@lisbonschoolsme.org if you are interested in serving on the Planning Team.

The Strategic Educational Plan is comprised of four Guiding Principles that shape policies, programs, practices and project decisions system wide. The Guiding Principles for the Lisbon School Department state that in an ever-changing world:

- Everyone learns in different ways & different time frames given the appropriate opportunities & resources,
- Learning is a life-long endeavor that requires a personal and community investment,
- Student learning requires complex thinking and problem-solving skills to meet student needs; and,
- Educators require ongoing professional development in order to facilitate & model innovative education.

Within the Guiding Principles, are common themes, goal statements and action strategies to help provide a guide and direction for the Lisbon School Department. The major themes of the plan include curriculum, instruction, culture, communication, partnerships, and family engagement. Within these themes there are action strategies (objectives) that provide the big picture ideas that express the common ground and shared sense of direction of the community and school department.

On December 10, 2018, the Lisbon School Department approved the revised Capital Plan. Over the last several years there has been an emphasis on renovations at the Lisbon High School, but as a result of our needs and through our recent conversations, we are now shifting the focus to scheduling renovations at the PWS Middle School. Members of the Facilities Committee and the Lisbon Performing Arts Center Initiative have held various meetings throughout the year to prioritize our efforts, which also include some immediate renovations to the Performing Arts Center and the installation of the lights on the football/track field. Overall, it was another great year and I would like to again thank the citizens of Lisbon for your continued support of our schools and it is a pleasure to serve as your Superintendent.

Empowering today's children to succeed in tomorrow's world.

School Budget vs. Actual Expenses

By Haley McCrater

<u>BUDGET BY ARTICLE</u>	<u>APPROVED BUDGET 2018-2019</u>	<u>ACTUAL EXPENSES 2018-2019</u>	<u>\$ REMAIN</u>	<u>% REMAIN</u>
STUDENT & STAFF SUPPORT Includes: Guidance, Nurse, Library, Technology System Administrator, Improvement of Instruction, Technology Funds, and Curriculum Funds.	\$ 1,283,838	\$ 1,289,192.20	(\$5,354.20)	-0.42%
SYSTEM ADMINISTRATION Includes: School Committee, Superintendent and Business Office.	\$ 491,942	\$ 479,967.41	\$11,974.59	2.43%
SCHOOL ADMINISTRATION Includes: All Principals	\$ 831,943	\$ 816,138.72	\$15,804.28	1.90%
FACILITIES MAINTENANCE Includes: Custodial K-5, Custodial 6-8, Custodial 9-12, Custodial CO, and Grounds & Maintenance of Plant.	\$ 1,608,581	\$ 1,596,302.39	\$12,278.61	0.76%
TRANSPORTATION & BUSES	\$ 896,980	\$ 895,029.69	\$1,950.31	0.22%
ALL OTHER EXPENDITURES Includes: School Nutrition	\$ 413,988	\$ 417,758.25	(\$3,770.25)	-0.91%
DEBT SERVICE	\$ 1,348,022	\$ 1,334,297.23	\$13,724.77	1.02%
REGULAR INSTRUCTION Includes: Elementary Instruction-Lisbon Community School and P W Sugg Middle School; Secondary Instruction-Lisbon High School and Gartley Street Program; Gifted & Talented; English as a Second Language.	\$ 6,684,733	\$ 6,500,496.93	\$184,236.07	2.76%
SPECIAL EDUCATION	\$ 2,366,446	\$ 2,471,614.43	(\$105,168.43)	-4.44%
CAREER & TECHNICAL	\$ 33,345	\$ -	\$33,345.00	0.00%
OTHER INSTRUCTION Includes: Co-Curricular	\$ 419,452	\$ 373,501.05	\$45,950.95	10.95%
Total General Fund Articles	\$ 16,379,271	\$ 16,174,298.30	\$204,972.70	1.25%
ADULT EDUCATION	\$ 32,776	\$ 37,397.85	(\$4,621.85)	-14.10%
Total of All Articles	\$ 16,412,047	\$ 16,211,696.15	\$200,350.85	1.22%

Lisbon School Department

Office of Student Services

The Office of Student Services continues to oversee a host of services for the children of Lisbon. These services include identifying and providing services for students with disabilities and the management of state and federal regulations associated with these services, providing services for students who are gifted and talented, working with building administrators to provide necessary accommodations as required by Section 504 of the Rehabilitation Act, and identifying students and providing necessary services for those students who are in need of supports as English Language Learners. Funding for these services is provided by a variety of revenue streams including local, state and federal sources.

Census as of October 2019

- 244 identified students with special needs (18.9%)
- 8 students placed outside of district in special purpose programs designed for students with disabilities whose needs cannot be met in a less restrictive placement
- 29 students placed in the Gartley Street School Day Treatment Program (6 are from another school district)

Teachers, Service Providers and Support Staff

- Gartley Street School Lead Clinician
- 13 Special Education Teachers
- 46 Educational Technicians
- 3 Speech/Language Clinicians
- 3 Social Workers
- 1.8 Occupational Therapists
- 0.8 Physical Therapist Assistant (Supervised by a Physical Therapist)
- 1 School Psychologist
- 1 Teacher of English Language Learners
- 1 Teacher of Gifted and Talented Students

Programming Provided within the Lisbon School Department

- K – 12 Day Treatment Programming (Therapeutic Setting)
- K – 5 Behavior support program (currently open position) & 6 – 8 Behavior Program
- K – 12 Functional Life Skills programs (3)
- K – 12 Resource rooms (7)
- Physical Therapy
- Occupational Therapy
- Social Work Services
- Speech and Language Therapy

Lisbon High School

By Susan E. Magee

Lisbon High School provides educational programming for grades 9-12 and has a current student census of 339 high school students, which includes our students that are placed in day treatment (8) and alternative education (11) located at our Gartley Street School. We currently have two home schooled student. As of October 18, 2019, we have 318 students in the traditional high school setting. Forty seven students attend vocational programming at LRTC and seven students attend Region 10. These opportunities continue to support our district vision of "students learn in different ways and in different time frames."

We are fully staffed at Lisbon High School. We currently have 2 administrators (1 Principal, .5 Assistant Principals/.5 Activities Directors), 1 Administrative Assistant, 1 Secretary, 2 Guidance Counselors, 13 Core Content teachers (3 Science, 4 Math, 4 English, 2 Social Studies), 3 Special Education, 1.5 Physical Education/.5 Health, 1.5 Foreign Language (1 French and .5 Spanish), 2 Art, .5 Music, .5 School Nurse, 1 Jobs for Maine Graduates, .5 Technology, 2 Study Hall monitors, 1 Library Educational Technician III, 4 Special Education Technicians, 1 day time custodial staff, and 4 lunch personnel.

Lisbon High School offers a variety of core content and elective courses, consisting of varied levels: Conceptual, Academic, Honors and Advanced Placement (AP). Each day we offer alternating Red and White days with four 78 minute periods (block schedule). We continue to offer supports for our students in the form of a Student Assistance Team (SAT), Response to Intervention (RTI), individual appointments with teachers, and leveled courses. A passing grade at Lisbon High School is 2.5. All students are required to obtain 22 credits to earn a high school diploma from Lisbon High School.

Lisbon High School has been working on compiling data to transition to a new student information system (moving from Web2School to PowerSchool). This system was chosen by our faculty leaders at each school within the district and we are diligently "fine tuning" the information for implementation this school year. We have revised our grading procedures at the high school for students in order to support students with "non-academic" skill sets that pertain to the 21st Century Learning Expectations (i.e. meeting deadlines, timeliness, etc.). We continue to support our attendance initiative to increase student attendance and accountability. When a student is not in attendance, this impacts not only their own learning, but also the flow of classroom lessons for other students to learn. Our school not only focuses on the academic knowledge students gain, it also assists students with life skills such as being on time, interacting and engaging with others, how to manage conflict with peers/staff (or deal with people you may not agree with), time management with "downtime" (study halls for example), and how to involve yourself in daily school occurrences (some you may



Lisbon High School Report

Continued

enjoy and others you may not). We continue to promote inclusiveness and building positive rapport between faculty and students through the use of community Restorative Circles and our newly formed Greyhound Gratitude Group. This group helps to develop comradery amongst our staff so we are ready to support our students. Student Voice Committee (SVC) continues to be an important group that we are fostering to enhance our student input within our school. This group works to improve our school culture and generate innovative ideas to implement within our school.

We offer many extracurricular activities within our school from sports to clubs. Sports at Lisbon High School consist of football, soccer, track, field hockey, basketball, baseball, softball, cheering, and co-ops with wrestling, indoor track, hockey, golf, swimming and Unified Sports. Students have been very involved in various activities such as Drama Club, Band/Chorus, Art Club, SADD (Students Against Destructive Decisions), Key Club, National Honor Society, French Club, Science Olympiad, Olympia Snow Women's Leadership, Yearbook, GSTA (Gay, Straight, Transgender Alliance), The Beehive, and Dungeons and Dragons.

We ask of the community and parents to continue with the positive involvement within our school and support of our student programming. Thank you for the ongoing involvement and collaboration to prepare our students for the real world.

Susan E. Magee, Principal of the Lisbon High School



Philip W. Sugg Middle School

By Ryan McKenney

Philip W. Sugg Middle School currently educates 282 students in grades 6th, 7th, and 8th. We actively engage students, educators, and the community to provide the best educational environment possible. We sustain high academic expectations for students at Philip W. Sugg Middle School to help prepare them for success as involved citizens and life-long learners. Our budget is predicated upon educating students to be future contributing members of the community and helping to prepare them for a world full of careers that may not even exist yet.

We emphasize social justice through Restorative Practices and experiential learning opportunities focused on strengthening citizenship, character, and leadership qualities. In addition, technology is integrated into every classroom in the school. Each student is equipped with an HP laptop computer as well as a variety of iPads, Chromebooks, 3D printers, and Kindle devices utilized to strengthen and support high-quality classroom instruction.

As of September 1, 2019, Philip W. Sugg Middle School has 1.5 Administrators, a.5 Activities director 12 Classroom Teachers, 3 Special Education Teachers, 6 Exploratory Teachers (Physical Education, Health, Music, Art, Spanish, Technology) that are shared with LHS or LCS, 1 Jobs for Maine Graduates Teacher, 1 shared Gifted and Talented Teacher, 1 Library Educational Technician III, 1 School Nurse, 10 Special Education Educational Technicians (1 unfilled), 1 School Secretary, 1 Administrative Secretary, 2 Custodians, and 3 Lunch Personnel.

Philip W. Sugg Middle School utilizes trimester grading periods and instructs students in order to support their ability to demonstrate proficiency through common core, proficiency-based standards. Daily, students have a designated “Target Time” for focused Social-Emotional, enrichment or RTI instruction. Our NWEA test scores over the past many years have often exceeded scores for national norms in English/Language Arts, Mathematics, and Science.

We offer a wide range of learning opportunities before, during, and after the school day has concluded, including clubs focused in Drama, Art, Civil Rights, and Yearbook, as well as instrumental and choral music lessons and competitive team sports for every season. Our Parent Action Group (PAG) organizes a number of activities and fundraisers culminating in the 8th-grade graduation and their island-based expeditionary learning experience through RippEffect.

Finally, we wish to publicly thank the Lisbon community for their consistent support as we continue to be entrusted with education of the future for our community.



Lisbon Community School

By Robert Kahler

Lisbon Community School serves approximately 670 students in grades Pre-K through five. Students are arranged in thirty four home rooms and specialized programming is provided students identified with particular learning needs including services such as Title I; Special Education, and Gifted and Talented Education.

School Safety is always a high priority at LCS. With 670 students arriving and departing each day procedures are continually reviewed and adjusted. It takes the combined efforts of parents, teachers, bus aides, drivers and office staff to ensure student safety. Thank you for following our pick up and drop off procedures to ease the traffic congestion and to prevent students from needing to cross traffic to enter the school safely. Another key part of our school safety system is our school resource officer. Our School Resource officer is shared throughout the district and is in our school as often as possible working with students, parents, teachers, and administration and our Fire Fighters come in yearly to teach fire safety.

We continue to refine our teaching practices and to utilize our internal assessments for grades PreK-5. This year we are expanding NWEA testing to include grades K-5 and implementing a new progress monitoring system for students needing additional assistance as we are still not satisfied with our testing results. We are in our fourth year of full implementation of Every Day Math, and a new Writing Curriculum in all grades and are in our second year of full implementation of a rigorous reading program in grades K-5. We are also offering additional supports for students with social emotional needs which impact their learning through expanding the implementation of a system of School Wide Positive Behavioral Interventions and Supports.

We are following the guidance of our districts Strategic Learning Plan and moving toward full implementation of a standards based curriculum that recognizes that “All students learn in different ways and in different time frames.” To help us more toward this vision more quickly staff members have volunteered to serve on school leadership teams as well as a student assistance team. Parents and community members are welcome to join our PTO and to attend volunteer classes to be able to volunteer in our school. Examples of activities funded by the PTO that enrich our students learning include: field trips; guest speakers; monthly social events, staff appreciation and more.

Our 5th annual Celebration of Learning was held in the spring and was very well attended by staff, students, and community members. We are all very thankful to the community for your continued support and we invite you to attend our annual celebrations of learning to see some examples of the great work our students and staff do on a regular basis throughout the year.

Our students deserve the very best we can offer them. By working together toward this goal, we can guarantee our students a bright and promising future.



Gartley Street School

By Barbara Morris

The Gartley Street School (GSS) was established in the 2016-2017 school year. GSS encompasses a K – 12 Day Treatment Program and an Alternative Education program for juniors and seniors.

GSS Day Treatment Details: The Day Treatment Program support students with diagnosed behavioral needs. The staff are certified Behavioral Health Professionals, Educational Technicians and Safety Care Specialists. Social Workers provide trauma focused therapy, using CBT and DBT techniques, along with implementation of behavior, crisis and individual treatment plans. The program is highly structured with a point and level system and uses reward based incentives and specialized instruction strategies to encourage success. Social emotional standards are embedded within the program and are the primary focus of treatment. Our long term goal is to have students return to the mainstream setting with coping skills, social emotional intelligence and strategies to be a successful citizen in society.

Census for 2019-2020 School Year: The Day Treatment Program has a continually changing enrollment. Our current enrollment is 29 students in grades 2 – 11. However, this number fluctuates throughout the year. We currently have 6 Out of District students whose sending district pays tuition to attend our program.

Teachers, Service Providers, and Support Staff: There are three Special Education Teachers, 2 Social Workers, 11 Educational Technicians/Behavioral Health Professionals, and 1 Administrative Assistant. District employees provide Occupational Therapy, Speech and Language Therapy and Physical Therapy as ordered by student's Individual Education Plans.

Alternative Education Program Details: The Alternative Education Program is for students in grades 9 – 12 who are more successful in a non-traditional school setting. This program focuses on small classroom instruction, expeditionary learning, real world curriculum and social emotional intelligence. Students are offered support and guidance for their post high school life, including tours of colleges, assistance with the FAFSA and other required forms, and apprenticeships. Courses offered include, but are not limited to, Real World Math, Life Skills, Cooking, Social Studies, and Aquatic Studies. All courses meet the 21st Century Learning Framework, Common Core Standards, and incorporate Lisbon School based essential standards. Courses may change each quarter and may be offered through an online learning platform.

Census for 2019-2020 School Year: The Alternative Education Program has a continually revolving enrollment. The current enrollment is 13, with 10 seniors and 3 juniors. Referrals are received throughout the school year.

Teachers, Service Providers, and Support Staff: There is 1 teacher and 2 Educational Technicians.



School Department Salary Report

Calendar Year 2019

Adult Ed	Title	Salary
Palmer, James	Director	\$ 15,709

Central Office	Title	Salary
Byras, Kelly A	Secretary	\$ 33,685
Churchill, James B	Technology	\$ 58,472
Glennon, Kathleen	Student Services Director	\$ 45,196
Green, Richard A	Superintendent	\$ 104,548
Levesque, Louise	Accts. Payable	\$ 33,233
Huston, Eva	HR/PR Specialist	\$ 43,674
Kenney, Lesa	Adm Sec. Student Services	\$ 37,375
McCrater Haley M	Business Manager	\$ 61,701
Merrifield, John	Student Services Director	\$ 8,543
Robitaille, Lolita	Admin. Assistant	\$ 46,974

Co-Curricular	Title	Salary
Adams, Joshua	Coach	\$ 635
Adams, Nicole C	Coach	\$ 4,219
Albasini, Theodore D	Coach	\$ 3,946
Austin, Payton A	Coach	\$ 1,905
Barker, Michelle V	Coach	\$ 2,586
Bolduc, Michael	Coach	\$ 1,905
Charest Rodney	Coach	\$ 3,811
Collins, Julie	Coach	\$ 1,724
Coughlin, John	Coach	\$ 2,586
Curtis, Steven	Coach	\$ 4,310
Dow, Frank	Coach	\$ 1,149
Fuller, Henry	Coach	\$ 2,790
Harmon, Alexa	Coach	\$ 1,905
Kates, Christopher F	Coach	\$ 5,036
Maloy, Jessica	Coach	\$ 1,905
Petrie, Julie	Coach	\$ 6,578
Porter, Jessica	Coach	\$ 38
Rhoda, Shawn	Coach	\$ 3,946
Robishaw, Sean	Coach	\$ 3,811
Sautter, Douglas	Coach	\$ 4,106
Tlumac, Terri E	Coach	\$ 3,402
Williams, Jeremy S	Coach	\$ 9,118

Custodial/Transportation	Title	Salary
Arndt, Kathleen N	Trans Specialist	\$ 18,997
Arndt, Marjorie D	Custodian/Bus Driver	\$ 35,060
Brown, Craig	Bus Driver	\$ 17,165
Campoli, John	Trans Specialist	\$ 36,931
Charest, Marcel	Custodian/Bus Driver	\$ 45,745
Chase, Kenneth	Trans Specialist	\$ 1,323
Combs, Richard	Custodian/Bus Driver	\$ 48,785
Couillard, Eugenio	Trans Specialist	\$ 200
Curtis, Heather	Trans Specialist	\$ 22,429

Custodial/Transportation	Title	Salary
Gamache, Leland	Custodian/Bus Driver	\$ 42,636
Goodwin, Deborah F	Custodian/Bus Driver	\$ 36,958
Harvey, William	Custodian	\$ 25,580
Hess, Vincent W	Trans Specialist	\$ 16,551
Johansen, David A	Custodian/Bus Driver	\$ 33,365
Judd, David	Van/Bus Driver	\$ 33,564
King, Donald	Custodian	\$ 21,676
Laffely, Matthew	Custodian	\$ 6,261
Lague, Debra	Trans Specialist	\$ 15,252
Leblanc, Penny	Custodian	\$ 13,252
McDougall, Arthur E	Bus Driver	\$ 8,406
Morse, Walter	Custodian	\$ 11,418
Normand, Joseph G	Sub Custodian	\$ 44
Ouellette, George A	Director	\$ 74,282
O'Brien, Ronnie	Custodian/Bus Driver	\$ 1,437
Pelletier, Brian	Summer Help	\$ 5,031
Powell, Michael	Custodian	\$ 37,180
Reeves, John	Trans Specialist	\$ 14,818
Robitaille, Gerard H	Trans Specialist	\$ 21,007
Robitaille, H George	Bus Driver	\$ 25,388
Robitaille, Joseph M	Groundskeeper	\$ 30,218
Sargent, Janice	Trans Specialist	\$ 18,173
Severy, Christine	Summer Help	\$1980
Tuplin, Amelia	Sub	\$64
Weeks, Susan	Custodian/Bus Driver	\$16390

Food Service	Title	Salary
Adams, Mary	Cafeteria Assistant	\$13271
Allen, Libby	Sub	\$44
Angelico, Tina H	Asst. Cook Manager	\$22808
Bachelder, Cindy	Sub	\$220
Bichrest, Heather	Sub	\$9897
Brissette, Debra	Cook Manager	\$30350
Carter, Cynthia M	Cook Manager	\$29604
Carville, Nancy D	Cook Manager	\$25673
Coulombe, Heidi	Sub	\$1987
Durisko, Karen L	Cafeteria Assistant	\$15254

School Department Salary Report

Continued

Food Service	Title	Salary			
Garnett, Cheryl	Sub	\$ 66	Boulet, Nichole	Teacher	\$ 43,904
Garnett, Martha	Cafeteria Assistant	\$ 8,760	Bourassa, Robert	Ed Tech III	\$ 10,545
Gendron, Misty	Cafeteria Assistant	\$ 10,720	Bouthot, Margaret	Teacher	\$ 46,106
Gross, Irene	Cafeteria Assistant	\$ 16,403	Braley, Megan	Teacher	\$ 35,828
Hildonen, Mary R	Cafeteria Assistant	\$ 432	Champagne, Rebecca	Ed Tech	\$34280
Hutton, Barbara A	Baker	\$ 5,235	Cincotta, Laurie A	Teacher	\$61232
Larochelle, Jean M	Cafeteria Assistant	\$ 22,355	Cloutier, Lori A	Teacher	\$49878
Leavitt, Allison	Director	\$ 45,252	Cormier, Christine	Teacher	\$47587
Lizotte, Sharon	Cafeteria Assistant	\$ 20,775	Custeau, Bethany	Teacher	\$5177
McGuire, Jennifer L	Cafeteria Assistant	\$ 14,443	Davis, Alicia	Teacher	\$12072
Moore, Janis	Sub	\$ 1,240	Dolan, Jean	Guidance/Advisor	\$42488
Ridlon, Jeanne	Sub	\$ 875	Doughty, Stephanie L	Admin. Secretary	\$38418
Sargent, Janice	Cafeteria Assistant	\$ 18,173	Dow, Kathy L	Teacher	\$61286
Tefft, Irene	Sub	\$ 12,501	Farrell, Anne	Teacher	\$40849
Therrien, Erica	Lead Cafeteria Assistant	\$ 14,376	Fogg, Betty	Teacher	\$51506
Gartley Street School	Title	Salary	Furrow, Debora A	Teacher	\$52389
Cameron, Deanna	Ed Tech III	\$ 18,717	Garcia, Brittany	Teacher	\$23722
Daigle, Kelli	Secretary	\$ 1,362	Hardison, Susan	Teacher	\$67403
DesPres, Andrew J	Teacher	\$ 39,558	Harmon, Emily	Teacher	\$12454
Donohue, Patrick	Teacher	\$ 46,016	Kahler, Robert M	Principal	\$78860
Donovan, Holly	Teacher	\$ 33,386	Lacasse, Linda L	Teacher	\$56834
Elizondo, Stephanie	Teacher	\$ 6,086	LaPerriere, Gabrielle	Teacher	\$30484
Everhart, Jenny	Social Worker	\$ 35,319	LaPerriere, John	Asst Principal	\$33443
Hildonen, Linda	Ed Tech III	\$ 18,777	Lemmings, April	Teacher	\$50006
Koza, Anne V	Ed Tech II	\$ 28,421	Lewis, Cassandra	Teacher	\$10420
Morris, Barbara M	Director	\$ 78,327	Liscovitz, Katherine T	Teacher	\$36696
Nelson, Suzanne M	Teacher	\$ 52,317	Mcinnis, Amanda	Teacher	\$22138
Polakowski, Lisa	Social Worker	\$ 54,241	Merritt, Brooke	Ed Tech	\$15865
Robinson, Melissa	Ed Tech III	\$ 31,702	Michel, Andrew	Wellness/PE	\$35930
Schlotterbeck, Ray C	Ed Tech III	\$ 27,391	Moore, Sean	Teacher	\$30541
St. Pierre, Valerie	Ed Tech I	\$ 24,889	Morris, Erin	Teacher	\$22860
Stambach, Joan	Ed Tech III	\$ 22,699	Morrow, Sheri L	Teacher	\$50267
Varney, Samantha	Ed Tech II	\$ 24,755	O'Brien-Brown, Amy	Teacher	\$60258
Wilson, Constance	Secretary	\$ 33,922	O'Connell, Kendra	Teacher/Cert. Chair	\$62444
Lisbon Community School	Title	Salary	Phillips, Jody	Ed Tech II	\$21012
Albert, Amy	Ed Tech	\$ 17,071	Pinard, Mandy L	Teacher	\$57628
Allen, Stephanie	Teacher	\$ 27,697	Plummer, Stephanie	Ed Tech II	\$26477
Arndt, Mary	Teacher	\$ 56,366	Quinn, Kaili	Teacher	\$34821
Auclair, Roxanne L	Teacher	\$ 54,816	Rimiller, Donna	Librarian	\$38790
Barrows, Lily	Teacher	\$ 13,605	Roberge, Kymberly	Nurse	\$31418
Bickford, Marcia	Teacher	\$ 55,205			
Biscoe, Joanna	Teacher	\$ 51,025			
Blais, Allyson	Teacher	\$ 5,652			
Blethen, Roxanne M	Ed Tech II	\$ 30,599			
Blier, eElaine	Ed Tech III	\$ 27,376			
Blouin, Chelsea	Secretary	\$ 16,648			
Bodwell, Melissa	Teacher	\$ 34,756			
Booker, Lisa J	Ed Tech I	\$ 17,771			

School Department Salary Report

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Lisbon Community School	Title	Salary	Lisbon High School	Title	Salary
Robertson, Tara M	Teacher	\$ 31,476	Austin, Amy	Admin. Secretary	\$ 29,987
Robitaille, Jennifer R	Teacher	\$ 27,204	Bauer, Sandra	Wellness/PE	\$ 5,175
Rodrigue, Debra	Asst Principal	\$ 25,677	Bernard, Ryan	Teacher	\$ 45,332
Rodrigue, Megan	Teacher	\$ 30,643	Bois, Pamela	Teacher	\$ 61,136
Spungen, Leanna	Teacher	\$ 33,045	Bort, Adam	Teacher	\$ 23,538
St. Pierre, Amy L	Teacher	\$ 58,248	Brown, Sara E	Teacher	\$ 40,596
St. Pierre, Phyllis M	Teacher	\$ 47,744	Burton, Chaya	Teacher	\$ 10,923
Stevens, Makayla M	Teacher	\$ 35,491	Carsley, Jonathan J	Teacher	\$ 34,717
Tibbetts, Angela D.G.	Teacher	\$ 48,945	Coombs, Heidi	Teacher	\$ 16,950
Walls, Shauna	Ed Tech II	\$ 22,777	Craig, Laura	Secretary	\$ 20,342
Watras, Matthew N	Teacher	\$ 59,467	Fox, Jennifer C	Teacher/Advisor	\$ 61,013
Webber, Natalie	Teacher	\$ 54,143	Gentle, Jacob E	Teacher/Coach	\$ 58,734
Welch, Aliza J	Teacher	\$ 52,447	Gervais, Lynne A	Teacher	\$ 42,819
Wetzel, Cindy A	Ed Tech II	\$ 24,064	Giggey, Paul	Teacher/Coach	\$ 52,226
			Hall, Dean	Teacher/Coach	\$ 4,491
P.W. Sugg Middle School	Title	Salary	Hall, Eric	Asst. Principal/Ath. Dir	\$ 63,501
Amari, Alyssa L	Teacher	\$ 35,390	Halpin, Donald	Teacher	\$ 12,559
Anderson, Britney	Teacher	\$ 28,022	Hutchinson, Delora	Teacher	\$ 43,470
Andrews, Kelly	Ed Tech	\$ 10,237	Jordan, Shari L	Guidance	\$ 50,404
Antl, Debra M	Teacher	\$ 45,466	Knudsen, Kaylee	Nurse	\$ 9,164
Beeton, Kyle	Teacher	\$ 43,159	Larson, Kelly	Ed Tech III	\$ 20,273
Brown, Suzanne A	Secretary	\$ 35,793	Leblanc, Christina	Teacher	\$ 49,762
Colello, Julie	Asst. Princ / Co-Curr.	\$ 60,283	Letourneau, David	Teacher	\$ 53,262
Cornish, Madelyn	Teacher	\$ 51,494	Lewis, Amy R	Guidance	\$ 46,892
Dionne, Karin	Teacher	\$ 58,054	Magee, Susan	Principal	\$ 86,802
Dupal, Shelia	Secretary	\$ 30,515	Mcdermott, Maura	Teacher/Wellness/PE	\$ 18,891
Elwell, Claudia	Teacher	\$ 52,971	Nault, Ashley	Nurse	\$ 23,647
Flower, Kenneth	Teacher	\$ 26,497	Pearson, Lauralee	Teacher	\$ 34,627
Giard, Kate	Teacher	\$ 13,218	Phelps, Jeremy	Teacher	\$ 30,438
Giguere, Rhonda	Teacher	\$ 34,684	Potter, Anne	Social Worker	\$ 1,680
Huot, Lori	Nurse	\$ 28,773	Roy, Judy A	Teacher	\$ 36,673
Macdonald, Lori	Nurse	\$ 12,272	Simonds, Duane	Teacher	\$ 4,438
Martin, Melissa E	Teacher	\$ 51,162	Smith, Mark	Ed Tech III	\$ 25,306
Mccarthy, Pauline	Teacher	\$ 524,181	Sylvia, Danielle	Teacher	\$ 32,033
Mckenney, Ryan	Principal	\$ 76,441	Thompson, Jennifer L	Library Ed Tech III	\$ 24,343
Mendelson, Patricia M	Teacher	\$ 48,904	Ward, Gretchen B	Teacher	\$ 54,323
Normandeau, Kelsey	Teacher	\$ 33,484	Whitaker, Troy	Teacher	\$ 35,730
Onofrio, Natasha	Ed Tech II	\$ 10,327			
Pane, Alessandro	Teacher/Music	\$ 9,428			
Pelkey, Stephanie	Teacher	\$ 10,789			
Pollock, Jonathan S	Teacher	\$ 53,553			
Proctor, Natasha	Teacher	\$ 45,042			
Ridley, Randall S	Teacher/Coach	\$ 55,214			
Rouleau, Stacy-Lynn	Teacher	\$ 55,991			
Sautter, Nicole E	Teacher	\$ 50,108			
Smith, Larissa	Ed Tech	\$ 18,367			
Stevens, Gretchen	Guidance	\$ 52,801			
Tinsley, Sienna	Ed Tech III/Library	\$ 27,642			

School Department Salary Report

Continued

Student Services	Title	Salary	Student Services	Title	Salary
Beal, Seth P	Occup. Therapist	\$ 32,828	Rogers, Catherine	Speech Path.	\$ 45,788
Benson, Joanne	Teacher	\$ 52,186	Roy, Terry	Ed Tech II	\$ 25,875
Brown, Lisa K	Teacher	\$ 49,287	Smith, Sondra	Ed Tech III	\$ 9,465
Brunelle, Jo-Ann	Ed Tech I	\$ 20,320	Sousa-Tripp, Leo	Ed Tech II	\$ 8,000
Carville, Carrie A	Ed Tech II	\$ 30,375	Stewart, Brooke	Ed Tech III	\$ 29,343
Cole, Amanda F	Ed Tech II	\$ 18,428	Sult, Heather M	Ed Tech II	\$ 16,426
Chamberlin, Kayla	Ed Tech III	\$ 958	Sylvester, Daniel	Ed Tech II/Coach	\$ 19,004
Czich, Katherine	Occup. Therapist	\$ 23,456	Trask, Dolores	Ed Tech II	\$ 7,662
Davis, Joshua	Ed Tech III	\$ 632	Turcotte, Ellen	Ed Tech III	\$ 12,063
Dearing, Kathleen F	ESL Tutor	\$ 25,702	Valliere, Heather	Speech	\$ 48,823
Demers, Tina D	Speech	\$ 47,633	Ward, Brandon L	Ed Tech II	\$ 22,472
Earle, Judy A	Ed Tech II	\$ 26,640	Ward, Melissa	Ed Tech III	\$ 15,393
Gibson, Julia	Teacher	\$ 19,537	Welch, Diane	Teacher	\$ 47,397
Girouard, Karen	Ed Tech II	\$ 22,623	Welch, Susan	Teacher	\$ 56,522
Graham, Elizabeth	Teacher	\$ 28,636	Woodward, Kathryn J	Ed Tech II	\$ 201
Greenlaw, Kathren	Teacher	\$ 14,225	Woolf, Kariann E	Ed Tech II	\$ 19,546
Harlow, Kathleen	Ed Tech II	\$18300	York, Tammy M	Ed Tech I	\$ 26,336
Harper, Jeffrey	Teacher	\$49683			
Hogan, Sandra A	Ed Tech III	\$22851	Other Staff	Title	Salary
Huntington, Teri G	Ed Tech II	\$30778	Bailey, Heather	Sub	\$ 5,256
Huston, Michelle L	Ed Tech II	\$801	Bennett, Charlene	Sub	\$ 2,610
Kelliher, Joseph	Ed Tech II	\$18825	Bornstein, Susan	Sub	\$ 11,661
Kuhl, Hillary	Ed Tech III	\$26176	Chase, Lorraine	Sub	\$ 6,269
Ley, Kamis	Teacher	\$37337	Collier, David	Sub	\$ 1,215
Lucas, Lisa T	Ed Tech II	\$16305	Corbett, Christina	Sub	\$ 190
Maguire, Shelly	Ed Tech III	\$5265	Dudar, Amy	Sub	\$ 665
Marquis, Deb	Ed Tech II	\$11425	Fowler, Ellayna	Sub	\$ 156
Marini, Samantha L	Social Worker	\$50156	Fusaro, Jeannette M	Sub	\$ 11,973
McKay, Jolene	Ed Tech I	\$28324	Gerlek, Susan	Sub	\$ 3,173
Melvin, Amy M	Asst Physical Therapist	\$41430	Guerrette, Katherine	Sub	\$ 3,195
Marzenell, Samuel	Ed Tech III	\$8432	Gurney, Sherry	Sub	\$ 10,062
Matthews, Jacqueline	Ed Tech II	\$2469	Hester, Dawn	Sub	\$ 6,800
Milazzo, Christina M	Teacher	\$47600	Hodson, Robert	Sub	\$ 225
Morrill, Ann	Ed Tech III	\$28371	Knox, Andrew	Sub	\$ 1,125
Michaud, Paula	Ed Tech III	\$11853	Laberge, Michael	Sub	\$ 66
Nailor, Lynda J	Ed Tech I	\$19141	Lebrun-Mailhot, Betty	Sub	\$ 45
Petroulis, Ana	Teacher	\$33998	Mailhot, Marc	Sub	\$ 78
Pinkham, Caroline	Psych Provider	\$43272	Marquis, Louise	Sub	\$ 4,953
Poulin, Jean	Ed Tech III	\$17437	Mathieu, Nicole	Sub	\$ 5,733
Purcell, Samantha D	Ed Tech III	\$8921	Martin, Crystal	Sub	\$ 2,475

School Department Salary Report

Continued

Other Staff	Title	Salary
Martin, Steven	Sub	\$ 1,014
Martin, Taylor	Sub	\$ 468
Morris, Rose	Sub	\$ 2,956
Morse, Hope	Sub	\$ 2,399
Morse, Lori	Sub	\$ 3,432
Pacheo, Maxine	Sub	\$ 5,343
Parker, Heather	Sub	\$ 4,410
Patterson, Jill C	Sub	\$ 1,950
Perron, Jenniffer B	Sub	\$ 5,152
Prindle, Brian	Sub	\$ 195
Rich, Shannon L	Sub	\$ 5,967
Rousseau, Yvette	Sub	\$ 380
Russo, Sunny	Sub	\$ 2,379
Sautter, Jonah	Sub	\$ 1,521
Smith, Mason	Sub	\$ 2,223
Stevens, Karen	Sub	\$ 47
Therhault, Carol B	Sub	\$ 8,955
Wandell, Roy	Sub	\$ 5,805
Wile, Susan M	Sub	\$ 9,506
Wright, Brian	Sub	\$ 9,000



Water Department Report

By William Alexander

2019 has been an especially challenging year due to the unusually large amount of water infrastructure failures while working to improve the quality of water delivered to our customers.

One of the most significant failures occurred at the intersection of Main and South Street on February 1, 2019. The Water Dept. was notified at 8:45 AM that water was coming out of the ground on South Street. We discovered water surging from a hole in the roadway approximately 8 feet in diameter seventy feet down South St. from Main St. A review of standpipe data indicated that 300,000 gallons of water flowing at 2,000 gallons per minute were lost from the time of the break until successfully shut down.



The repair required 36 hours of effort by the staff of the Lisbon Water Department and ETTI working in -2 degree weather. The people involved in repairing this leak displayed their professionalism by overcoming the extreme cold, freezing equipment, and the elements in restoring service to those customers affected by the break.

The water infrastructure in the area has been in service many years beyond its expected service life. Operating the valves to contain the break resulted in three subsequent valve and pipeline failures related to this break throughout the summer, resulting in a cost of \$120,000 to Water Department customers.

The Department made several changes at the Moody Road facility that has improved water quality and reduced costs to our customers. The four water filters at Moody are designed to backwash every 13 hours of operation. The backwash sends metals removed from the raw water to the sludge basin for disposal. The media was fouled by iron, reducing its effectiveness in removing iron and arsenic from the water. Before media replacement, backwashing (cleaning the media) occurred every five hours to maintain water quality per the Environmental Protection Agency and the Maine Drinking Water Program. First, we removed the spent media and underdrain system for cleaning, inspection, and replacement of the manganese greens and anthracite filter media in filters 1, 3, and 4. Filter 2 was cleaned, inspected, and media replaced in 2018.



Water Department Report

Continued

Cody Currier, Tim Schulz, and Don Stevens worked 15 continuous hours hand placing 18,000 pounds of media and support gravel. After disinfection, the filters were placed back into service. Water quality tests indicated that iron concentration was 0.01mg/l or less after 13 hours of operation. The Environmental Protection Agency's maximum amount of iron permitted in potable water is 0.30mg/l. These improvements greatly improved water quality while decreasing labor, electrical, and sludge disposal costs.

For example, sludge had to be hauled away by a contractor twice a year at \$14,000 per year. We tested sludge samples to determine if the precipitate was suitable for discharge to the Lisbon Sewer Department collection system. After reviewing the data, Lisbon Sewer permitted disposal of sludge to the collection system. After nine months of sludge discharge, we anticipate annual disposal costs to be \$1,200 per year.

The Lisbon Water Department worked in conjunction with the Maine Department of Transportation on the replacement of the Mill Street Bridge. The existing 6 inch cast iron water main on Mill Street was undersized, had a high failure rate, and was located in the Sabattus River. Four hundred feet of twelve-inch water line was installed suspended under the new bridge and placed into service in February of 2019. Mill Street has 900 feet of 6-inch water line remaining that requires replacement for improved fire flows and dependability, all of which protect public health and safety.

Lisbon Water Department completed the omnidirectional flushing of the entire distribution system this year. Omnidirectional flushing requires the closing of valves to ensure water is flowing fast enough to scour the pipeline interior, removing iron precipitate from the main. While operating these valves, we evaluate their condition to ensure they are available for maintenance and emergencies. We found five valves that will require replacement as part of this work.



Omni Directional Flushing

Once the flushing was completed, we scheduled the fire hydrant fire flows required for the Insurance Services Office. This testing is required to determine the water quantity available for fire fighting purposes. The test results are used by the Insurance Services Office in assisting insurance companies set their rates for the Town of Lisbon. Additionally, the data is used by the Water Department to plan for future system improvements.

Recognizing the critical need for making improvements throughout the system, the Department has identified eleven infrastructure projects as a first step in making necessary improvements. Voters approved a referendum question on November 5, 2019, authorizing the Water Department to borrow six million dollars for system improvements.

One example of these improvements is the Maine Department of Transportation Route 125 reconstruction project scheduled to begin in the spring of 2022. Dirigo Engineering was selected by the Department to design the new water system and submit the plans to the Maine Department of Transportation for inclusion in their project. The estimated cost for replacing all infrastructure on Route 125 is estimated to cost \$3.25 million.

I would like to thank the Water Commissioners and staff for their professionalism, dedication, and stewardship in serving the customers of the Lisbon Water Department.

Water Department Report

Continued

Year in Review 2019

- Cody Currier was hired as a Class II State of Maine Licensed Water Operator.
- Water production totaled 176,231,000 gallons of water in 2019. Production is as follows; Moody 78,273,000 gallons, Bauer Well 58,062,600 gallons, and 39,895,400 gallons from Ann St. Production increased 225,700 gallons over 2018.
- Fixed, repaired, installed, or replaced 58 meters, 23 curb-boxes, 55 valve boxes.
- Inspected, installed, and accepted four new services, repaired twelve services and renewed three services,
- Repaired two 8", eight 6", one 2", and one 1" water main breaks.
- Replaced one twelve-inch valve, one ten-inch valve, four 6" inch valves, and two four-inch valves.
- Replaced seven, repaired four, removed one from service, and added two hydrants to the system
- One thousand four hundred ten feet of 6-inch water main was removed from service.
- Installed 400 feet of 12-inch ductile iron pipe

What's on the Horizon in 2020?

- Clean the interior of the Lisbon, Lisbon Falls standpipes and the clear well at Moody Plant
- Repair the Lisbon Falls Tank base
- Replace Lisbon Falls Tank altitude building
- Replace five inoperable valves
- Replace three hydrants on Pinewoods Road
- Design and plan for water infrastructure improvements
- Rating of each fire hydrant for available fire flow.
- Expand the omnidirectional flushing program
- Replace the Bauer Station Generator as the 1968 generator is unrepairable.
- Complete the installation of equipment and implement the Corrosion Control Program to sequester hardness and maintain copper and lead concentrations below the Maine Center for Disease Control standards

The Water Department's Financial Report, Annual PUC Report, and Consumer Confidence Report are available at <https://www.lisbonme.org/water-department>.

Telephone Directory & Holiday Schedule

Town Office

<u>Name</u>	<u>Title/Department/Location</u>	<u>Ext</u>
Diane Barnes	Town Manager	104
Megan Lavigne	TM Admin & HR Assistant	102
Katie Creamer, Reg	Front Counter	105
Registration	Front Counter	106
Carol LeClair	Tax/Sewer Collections	107
Kathy Malloy	Assessing	110
Dennis Douglass	Codes Enforcement	111
Twila Lycette	Town Clerk	112
Brenda Martin	Accounts Payable	114
Kayla Tierney	Finance Director	115
Pauline Pelletier, Reg	Counter Clerk/MV Agent	119
Brett Richardson	Economic & Community Dev	122
Judy Hardy-Goddard	Welfare/General Assistance	124

Public Works Department

<u>Name</u>	<u>Title/Department/Location</u>	<u>Ext</u>
Randy Cyr	PW Director	116
Ray Soucy	Adm Asst/Sewer Collection	117

Police Department

<u>Name</u>	<u>Title/Department/Location</u>	<u>Ext</u>
Dispatch	Dispatch	300
Marc Hagan	Police Chief	301
Andrea Tapley	Chief's Administrative Asst	307

Library Department

<u>Name</u>	<u>Title/Department/Location</u>	<u>Ext</u>
Front Counter 1	Library	500
Front Counter 2	Library	501
Diane Nadeau	Library Director	502
Downstairs	Children's Librarian	503

Parks & Recreation

<u>Name</u>	<u>Title/Department/Location</u>	<u>Ext</u>
Mark Stevens	Parks & Recreation Director	401
Cherie Garnett	Secretary/Programmer	402
Jamey Martin	Assistant Recreation Director	403
Aline Strout	Seniors Coordinator	404

Sewer Department

<u>Name</u>	<u>Title/Department/Location</u>	<u>Ext</u>
Steve Aievoli	Sewer Operations Manager	601

Fire Department

<u>Name</u>	<u>Title/Department/Location</u>	<u>Ext</u>
Nate LeClair	Fire Chief	121
Lisbon Falls Fire Co.	30 Main St. Lisbon Falls	141
ET Smith Hose Co.	40 Village St. Lisbon	821

New Year's Day - Jan 1

Martin Luther King Day - 3rd Monday in January

President's Day - 3rd Monday in February

Patriot's Day - 3rd Monday in April

Memorial Day - last Monday in May

Independence Day - July 4

Labor Day - 1st Monday in September

Columbus Day, 2nd Monday in October

Veterans Day, Nov 11

Thanksgiving Day - 4th Thursday in Nov

Friday after Thanksgiving

Christmas Day, Dec 25

Council Recognitions



We are very proud of our 2019 State Champion Cheerleaders - February 9, 2019
Below we have the Drama Club Champs for 2019

